

Dated January 11 19 43.
Received February 10 19 43.
Granted March 6 19 43

MEMBERSHIP NO 1643



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

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*In due order
February 10, 1943
H. H. [unclear]*

- A Name of applicant... Miss Helen Chittenden Gillespie Chapter... CENTRAL NEW YORK
- B Address of applicant... 505 Scott Avenue - Syracuse, New York
- C Applicant proposed by... L. C. Dillenbach, FAIA and D. Kenneth Sargent
- D Application received with check for \$ 10.00 on Feb. 10 19 43
- E Application returned for correction 19 .
- F Application in due order on Feb. 10 1943.
- Record of registration, Form S39, Sent N.Y. - Feb. 13 19 43 Received. Feb. 18 1943.
(by written exam.)
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on March 19 19 43, on Feb. 17 19 43
 - (b) Form S12, 30 day extension ending on 19 ., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on Feb. 17 19 43.
- I Advice of Certified resolution of chapter executive committee recommending admission ~~received on~~ received on March 1 19 43
- J No report from chapter executive committee on 19 .
- K Application sent to The Board of Examiners on March 2 19 43.
- L The Board of Examiners reported on application on March 2 19 43.
- M Applicant was admitted on March 6 19 43
- N Notice ~~and notice~~ to applicant and notice of assignment to chapter and letter to proposers on March 6 19 43.
- O Notice of denial of application to chapter and applicant and \$ returned to applicant on 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

- Miss Helen Chittenden Gillespie -

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the CENTRAL NEW YORK Chapter.

Date March 6 19 43.

Chas. J. [unclear]
Secretary

A member, by virtue of his membership in The Institute, becomes a member of the chapter of The Institute within the territory of which he resides or has his place of business, as he elects, but he pays an admission fee to The Institute only. The admission fee to membership in The Institute normally is twenty-five dollars. (For 1936 this fee was reduced to five dollars.)

A member pays annual dues both to The Institute and to the chapter. The annual dues to The Institute normally are twenty-five dollars (for 1936 Institute dues were reduced to twenty dollars) and those to the chapter are fixed in its by-laws.

Normally the period between the time of filing

an application and the time it is acted on by The Board of The Institute is four months. The period will be longer if the application must be returned to the applicant for corrections or if additional exhibits of the applicant's work are required by The Board of Examiners.

If an application is denied, the amount prepaid by the applicant for annual dues and for admission fee, less five dollars for examination fee, will be returned to him.

An applicant whose application has been denied without prejudice may reapply for admission to membership a year or more after the date of The Secretary's notice to him of his non-admission.

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Miss Helen Chittenden Gillespie** .

2. I am a **natural** citizen of **The United States** .

3. My legal residence is in the City of **Syracuse** ,

County of **Onondaga** State of **New York** .

4. My address in The Institute records will be **a practicing and employed**

Street **505 Scott Avenue** .

City **Syracuse** , State **New York** .

5. I am engaged in the profession of architecture as **a practicing and employed architect** . ✓

6. I desire to be a member of the **Central New York** Chapter. ✓

7. I declare that I have read the by-laws, the rules and regulations, and the Standards of Practice of The American Institute of Architects, and the by-laws and rules and regulations of the chapter of which I desire to become a member, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby expressly agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws, rules, and regulations, and will abide by and uphold said Standards of Practice and conduct my practice of the profession accordingly. I am financially able to undertake all pecuniary obligations of a member to The Institute and to the chapter.

8. I filed the duplicate of this application with the secretary of the chapter above named and attach his receipt therefor.

✓ 9. I enclose my check for \$ **10⁰⁰**, for admission fee and the current annual dues. It is my understanding that if for any reason you do not admit me to membership, all of said amount will be returned to me, except five dollars which you will retain as an examination fee.

Date **January 11 1943** .

Helen Chittenden Gillespie
Sign full name in ink

PAID
\$10- 710743L

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2. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher, a public official, etc.

8. Exhibit required.

by The
ional ex-
returned
period
by The

STATISTICS

10. Date of birth **July 11, 1907** Place of birth **Syracuse, N. Y.**

11. I am registered or licensed to practice architecture as follows:

<i>States</i>	<i>Registration or license numbers</i>	<i>Date of last registration</i>
New York	5321	September 1942

(a) I hold a Certificate No. of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following schools:

- | | | | | | |
|---------------------------|-----------------------------------------------|---------------|---------------------|-------------------------|-------------------------------------------------|
| (a) High School | Albany | Albany | New York | 1926 | <i>(c) (d) (e) Write in initials of degree.</i> |
| | | <i>City</i> | <i>State</i> | <i>Graduation year</i> | |
| (b) Private School | | | | | |
| | <i>Name of School</i> | <i>City</i> | <i>State</i> | <i>Graduation year</i> | |
| (c) College or University | Cornell | | | for 4 1/2 years. | |
| | 1931 | | | B. Arch | <i>Degree</i> |
| | <i>Graduation Year</i> | | | | |
| (d) College or University | Columbia | | | for 1/2 years. | |
| | Syracuse Summer School in Liberal Arts | | | | |
| | <i>Graduation Year</i> | | | | <i>Degree</i> |
| (e) Post-graduate at | Cornell | | for 1 years. | M. Arch | <i>Degree</i> |

13. I held the following named scholarships:

- | | | |
|-----|-------------------------------|-------------|
| (a) | New York State Regents | 1930 |
| | | <i>Year</i> |
| (b) | | |
| | | <i>Year</i> |

14. I have traveled in the following countries:

- | | | |
|----|------------------------------------------|-----------------------|
| in | Sweden | 1921 and 1922. |
| | Norway | 1921 |
| | | <i>Year</i> |
| in | Germany, Belgium, France, Holland | 1922 |
| | Denmark and England | |
| | | <i>Year</i> |
| in | | |
| | | <i>Year</i> |

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PROFESSIONAL TRAINING

15. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>Classification</i>	<i>From</i>	<i>To</i>	<i>Name of Employer</i>	<i>City</i>
Student	Summer	1927	Andrew Delehanty	Albany, N. Y.
Junior	1932			
Senior	to		Merton E. Granger	Syracuse, N. Y.
Chief Assistant	1941			
Draftsman	1934		Historic American Building Survey	Syracuse, N. Y.

Write in Classification Column the word Student, Junior, or Senior, to indicate your classification as draftsman in each case.

PROFESSIONAL PRACTICE

16. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of Firm or Corporation</i>
New York	April	1941	
(Chief Assistant)	March	1942	Merton E. Granger
New York	March	1942	
(Chief of Design)	at present		Webster C. Moulton

If your practice was individual do not write in the last column to the right.

17. I have taught architecture or the arts and sciences allied therewith as follows:

<i>State</i>	<i>From</i>	<i>To</i>	<i>Name of School or College</i>	<i>My Title</i>
None				

18. In my capacity of architect, I have held the public offices listed below:

<i>Title of Office</i>	<i>City and State</i>	<i>From</i>	<i>To</i>
None			

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19. I list below and attach photographs of two or more of the buildings or other works of which I am the author.

Name of Work *City* *State*

Exhibits required.

MEMBERSHIP IN NON-ARCHITECTURAL ORGANIZATIONS

20. I am a member of civic or semi-public organizations listed below:

Name of Organization *City* *State*

Professional Women's League Syracuse, New York
Cornell Women's Club Syracuse, New York

21. I have held offices in non-architectural organizations as follows:

Office *Name of Organization* *Year*

Secretary	Professional Women's League	1938-39 & 1939-40
Treasurer	Cornell Women's Club	1936-37 & 1937-38
Vice-Pres.	Federation of Cornell Women's Clubs	1934-35

22. I have written the following papers relating to architecture and the arts and sciences allied therewith:

Title *Publication* *Year*

Modern Architecture	Radio Talk (Museum of Fine Arts Program)	1940
Architecture of Central New York	Thesis	1932

MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

25-83

- | | From | To | Reason for Termination |
|--------------------------------------|-------|-------|------------------------|
| ✓ 23. Member of Institute | _____ | _____ | |
| ✓ 24. Junior of Institute | _____ | _____ | |
| 25. Associate of following Chapters: | | | |

26. Member of State Association in **New York** from **1941** to
State

27. I have held offices in the architectural organizations listed below:

Office	Architectural Organization	Year
Secretary	Syracuse Society of Architects	1941-42
Treasurer		

28. I am not indebted to The Institute or to any of its chapters or state association members.
 (If there are exceptions, state details)

No

I certify that each and all of the foregoing statements are true and correct.

Signed *Helen Chittenden Gillespie* ✓
Applicant

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for him and for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor. I have known the applicant for 8 years. I have known the applicant for _____ years.

Signed *L. C. Hillenbach*
Proposer

*L. C. Hillenbach
 Dept of Arch
 Syracuse Univ.
 Syracuse NY.*

Signed *D. Kenneth Sargent*
Proposer

*D. Kenneth Sargent
 Dept of Arch
 Stocum Hall
 Syracuse Univ.
 Syracuse NY.*

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THE AMERICAN INSTITUTE OF ARCHITECTS
1943 FEB 18 PM 2:20
WASHINGTON, D. C.

AP No
1643

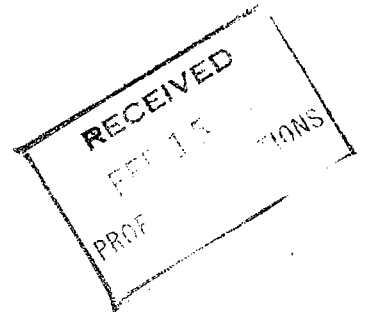
THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Helen Chittenden Gillespie - Syracuse
(Name of Applicant)

SECRETARY, New York
BOARD OF ARCHITECTURAL EXAMINERS,
Albany, N.Y.
Address



Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date Feb. 13 19 43

Chas. J. Ingraham
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Licensed
2. Was his registration or licensing by examination? yes or by exemption?
3. What was the scope of the examination? license issued April 14, 1941 after passing examination in Arch Design, History & Theory of arch, Arch Engineering & arch. Prac & materials. graduate Cornell univ
4. What was the period of the examination? 4 days. Written examination 3 1/2 hours; Oral examination June 1931 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? no record If so, give Certificate No. license
6. Date of last registration Sept 1 19 42 Registration No. 5321 Is it current? yes

W. R. Field
(Signature of Secretary of Board)

Date Feb 16 19 43

New York State Education Department
(Name of Board)

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1
Clocus Hall
Syracuse University
Syracuse, New York

The Central New York Chapter
of the
AMERICAN INSTITUTE OF ARCHITECTS

February 27, 1943

Mr. Charles Ingham, Secretary
The American Institute of Architects
The Octagon
Washington, D. C.

Regarding Numbers AP 1642, 3, 4, and 5

Dear Mr. Ingham:

I am in receipt of your four forms, S-11, concerning application from Messrs. Burden, Sweeney, and White and Miss Gillespie. There will not be another meeting of the Central New York Chapter prior to March 19, which ends the period for Chapter action on these applications. The Executive Committee of this Chapter, meeting on January 23, voted unanimously to endorse the application of the four applicants named above.

I note from your communication of February 18 to President Rickford that this Chapter's favorable recommendation of the application of Charles R. Ellis has been received by you.

I trust that these notifications will be sufficient to permit consideration of the above five applicants by the Board of Examiners' meeting on March 2.

Yours very truly,

(s) Walter A. Taylor

Walter A. Taylor

WAT:cbg

- C O P Y -

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 6, 1943

Dear Miss Gillespie:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Central New York Chapter, effective March 6, 1943. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely,

Chas. J. Ingraham
Secretary

Miss Helen C. Gillespie, A.I.A.
505 Scott Avenue
Syracuse, New York

CTI/fs
Enc.

Copies to: Director Cummings, N. Y. District
Proposers - Mr. L. C. Dillenback
Mr. K. Kenneth Sargent



THE AMERICAN INSTITUTE OF ARCHITECTS

November 20, 1976

To: Central New York Chapter, AIA
New York State Association of Architects, Inc.

Re: H.C. Gillespie, AIA

This is to let you know that this member has paid his 1976 dues, the subject of our notice of termination dated October 31, 1976.

We are reinstating his membership and request that you do the same locally.

Hilliard T. Smith, Jr., FAIA
Secretary

cc: Mr. Gillespie



THE AMERICAN INSTITUTE OF ARCHITECTS

Application for Membership Emeritus

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS

I wish to apply for Membership Emeritus in the Institute for the following reasons:

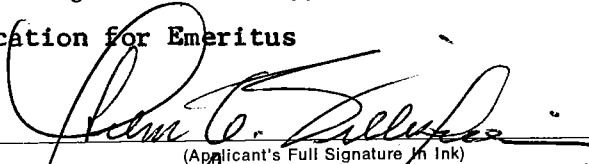
Check the appropriate reason

- I am more than 70 years of age.
- I am 60 years of age, retired, and not engaged in architecture.
- I am unable to engage in architecture.

I have been in good standing in the Institute and the Central New York Chapter for 15 successive years or more immediately preceding the date of this application.

The CNY Chapter approves this application for Emeritus

Date May 19, 1978


(Applicant's Full Signature in Ink)

100 Scottholm Blvd.
Syracuse, NY 13224

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, the Board of Directors may lessen the period of good standing but not the requirements as checked above.

JUN 19 1978

July 14, 1978

**Ms. Helen C. Gillespie, AIA, Member Emeritus
100 Scottholm Blvd.
Syracuse, NY 13224**

Dear Ms. Gillespie:

It is a pleasure to inform you that your membership classification has been changed to Member Emeritus.

We are grateful for your many years of support and we hope that your participation and interest will continue, even though you are now relieved of further dues payments.

With best wishes.

Sincerely yours,

**Robert M. Lawrence, FAIA
Secretary**

**cc: Central New York Chapter, AIA
New York State Association of Architects, AIA**

FEB 13 1989



Central New York Chapter / American Institute of Architects / 503 East Washington St. / Syracuse, NY 13202 / (315) 475-3162

Ann P. Casso
Administrator
Membership Services Center
The American Institute of Architects
1735 New York Ave. N.W.
Washington, D.C. 20006

23 Jan. 1989

Dear Ann:

I have been reviewing the membership list for our chapter and find National has recorded some deceased members. We also note two members we have in good standing that are not on the list.

No longer with us are:

Helen Gillespie	2736056
Charles Markley	4920302
E.J. Booth	723113
E.J. Booth Jr.	723106
B.P. Gilmour	2730501
C.R. Ellis	2130501

Handwritten initials and scribbles

Our two active members are:

George Swatt
4057 Juneway Dr. S.
Liverpool, N.Y. 13000

Handwritten: 412 Chapter

Stephen W. Yaussi - *DI 1982*
220 Sterling St.
Watertown, N.Y. 13601

Please revise your records. If you have any comments please contact me in this matter. We shall continue to review our records to keep current. Thank you for your help.

Yours truly:

Handwritten signature of Richard T. Lafferty

Richard T. Lafferty AIA
Secretary

Ludy,
FEB 13 1989
Please research & let me know.

Thanks

7

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