

Gee, Edwin M

APPLICATION FOR MEMBERSHIP.

May 11, 1916

To the Secretary of the American Institute of Architects,  
The Octagon, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects under Class [A, B, C, or D.]

I hereby certify that the following statements are correct:

Name Edwin M. Gee

Address Board of Education, Toledo, O

Place and date of birth Ithaca, N.Y. Feb 22-1869

Graduate in architecture \_\_\_\_\_  
[Give name of institutions and year—Evidence of Diploma or Certificate of graduation to be submitted with application.]

Holder of Scholarship in architecture \_\_\_\_\_  
[Give name and year.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts \_\_\_\_\_  
[State which, and year—Evidence of Certificate to be submitted with application.]

If practicing architect, firm name Supervising Archt. Board of Education

Have been in practice Four years \_\_\_\_\_

If draughtsman, employed by \_\_\_\_\_  
[State number of years.]

Collegiate and office training \_\_\_\_\_

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

Edwin M. Gee  
[Signature of Applicant.]

I hereby certify that the signer of this application is a member of Toledo Chapter, A. I. A.

Ernest M. ... Secretary.

Chapter, A. I. A.  
[To be omitted when the applicant does not reside in the territory of a Chapter.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

E. A. ...  
Ernest M. ...  
Toledo Chapter

[The signatures of three Institute members are here required. In the case of "official endorsement" of candidates by a Chapter, the signatures of its officers only shall be here required.]

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23  
August 1, 1916.

Dear Sir:

Acting for the Secretary, I take pleasure in advising you of your election to membership in the American Institute of Architects, effective July 7, 1916.

You will receive later, the Annuary and Proceedings for the current year. The former contains the official documents of the Institute.

In accordance with the action of the last Convention of the Institute with regard to applicants qualifying in 1916, your initiation fee of \$25.00 has been remitted. As you have paid the preliminary fee of \$5.00, the only charge on the Institute books is for dues for the current half year. For this item we enclose a formal statement.

May I take this opportunity to say that the office of the Institute at the Octagon is for the service of every Institute member. Should the occasion arise, we will be glad to give you our best cooperation.

Very truly yours,

Executive Secretary,

Mr. Edwin M. Gee,  
Board of Education,  
Toledo, Ohio.

K:C

ENC/

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

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December 10, 1923.

Dear Mr. Gee:-

It was with regret that the Treasurer had to report to the Officers and Directors of the Institute at their last meeting a large amount still in default covering payment of dues for the current year.

The Directors discussed the matter seriously as the money is needed to meet the balance of our obligations for the year and moreover it seemed to them not quite fair that members who have paid their dues are not only meeting their own obligations but assisting to pay the cash expense necessary to supply the Journal, etc. to those members who have not paid their dues. The Directors passed the following resolution:

RESOLVED, that those members delinquent for more than one year on January 1, 1924, be given until February 1, 1924, to make payment in whole or to reach some agreement with the Treasurer as to future payment. Otherwise the Institute membership of each delinquent coming under this resolution shall be terminated on March 1, 1924, upon notice to him from the Secretary to that effect.

I am sending you this as an appeal to make a remittance to the Treasurer of \$40.00, including the dues for 1923 which, as you know, were payable eleven months ago.

I trust that you will write me promptly and also frankly if for any reason you cannot pay all or any part of the amount at the present moment.

Hoping that you will do your part to help the Treasurer make a better report at the next meeting of the Board of Directors, I remain,

Sincerely yours,

Treasurer.

Mr. Edwin M. Gee,  
Board of Education,  
Toledo, Ohio.

DEW:B

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FILES    PRESIDENT    SECRETARY    TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

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February 8, 1936.

Dear Mr. Gee:

This is the first opportunity to acknowledge and thank you for your remittance of \$10.00, on account of Institute dues.

On December 31st and in order to preserve your membership in good standing at the end of 1935, we acted with the authority of the Board and applied to your account for 1935 all credits which you have for 1936 as the result of the adjusted dues plan in effect in 1931-1933.

The amount of that credit, so applied, was \$10.00, leaving a balance of \$5.00 due for 1935.

Subsequently, we received the remittance acknowledged above and have, therefore, applied \$5.00 to your 1935 dues and \$5.00 to your 1936 dues - which leaves a balance due of \$15.00 for the year 1936.

We trust this procedure will meet with your approval.

By direction of the Treasurer.

Sincerely yours,

Assistant Treasurer.

ECK\*B

Mr. Edwin M. Gee, A.I.A.,  
Board of Education,  
Toledo, Ohio.

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FILES      PRESIDENT      SECRETARY      TREASURER