

THE AMERICAN
INSTITUTE OF ARCHITECTS



Dated Undated 19 .
Received January 4, 19 44.
Granted February 14, 19 45.

1945 FEB 13 PM 2:31

WASHINGTON, D. C.

MEMBERSHIP NO 3092

*In due order
January 9, 1945
H. Dennis*

THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant... Louis Jack Rotman... Chapter Cleveland
- B Address of applicant... 20206 Chickasaw Street, Euclid, Ohio
- C Applicant proposed by... Thaddeus A. Badowski... and... Pasqual R. Laurie
- D Application received with check for \$10.00... on... January 4, 19 45.
- E Application returned for correction... 19 .
- F Application in due order on... January 9, 19 45.
- Record of registration, Form S39, Sent (Ohio) Jan, 9, 1945. Received. January 17, 19 45.
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on... 19... on 19 .
 - (b) Form S12, 30 day extension ending on... 19... on 19 .
- H Acknowledgments to applicant, proposers, and chapter on... January 9, 19 45.
- I Certified resolution of chapter executive committee recommending admission
~~to that application be denied~~ received on... January 4, 19 45.
- J No report from chapter executive committee on... 19 .
- K Application sent to The Board of Examiners on... February 6, 19 45
- L The Board of Examiners reported on application on... February 6, 19 45
- M Applicant was admitted on... February 14, 19 45
- N Notice and certificate to applicant and notice of assignment to chapter and letter
to proposers on... February 14, 19 45
- O Notice of denial of application to chapter and applicant and \$...
returned to applicant on... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Louis Jack Rotman
to membership in The Institute, and hereby declare him to be a corporate member of The
Institute and assign him to membership in the Cleveland Chapter.

Date February 14, 19 45.

Alexander C. Polansky Jr.
Secretary



Received
JAN 4 1944

ORIGINAL

File this original with The Secretary of The American Institute of Architects.

File the duplicate, on yellow paper, with the secretary of the local chapter of The Institute.

The American Institute of Architects

APPLICATION FOR MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is *Louis Jack Rotman*

2. State whether a natural or a naturalized citizen.

2. I am a *natural* citizen of *United States of America*

3. My legal residence is in the City of *Cleveland*

County of *Cuyahoga* State of *Ohio*

4. State whether residence or office address.

4. My address in The Institute records will be

Number *20206* Street *Chickasaw*

City *Euclid* State *Ohio*

5. State whether as a practicing architect, a teacher, a public official, etc.

5. I am engaged in the profession of architecture as *practicing Architect*

6. I desire to be a member of the *Cleveland* Chapter.

7. I declare that I have read the by-laws and the Principles of Professional Practice of The American Institute of Architects, and that I understand the duties, responsibilities and obligations thereunder of a member of The Institute, and I do hereby agree and declare that, if admitted to membership, I will to the best of my ability abide by and comply with such by-laws and Principles of Professional Practice.

8. I have filed the duplicate of this application with the secretary of the chapter above named. I am not indebted to The Institute or to any of its chapters or state association members.

9. I enclose my check for \$ *10.00*, for admission fee and the first year's annual dues. It is my understanding that if for any reason I am not admitted to membership all of said amount will be returned to me, except five dollars which The Institute will retain as an examination fee.

Date 19 .

Louis J. Rotman
Applicant sign full name in ink

PAID
DATE *1/8/45*

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recopied, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

STATISTICS

10. Date of birth *June 21, 1911* Place of birth *Columbus, Ohio*

11. I am registered or licensed to practice architecture in the following named states:

(State or States) By Examination

Ohio

(State or States) By Exemption

(a) I hold a Certificate No. _____ of the National Council of Architectural Registration Boards.

EDUCATION

12. I attended the following named schools (high school, private school, college or university); have held the following named scholarships; have travelled in the following named countries:

South High School - Col. O.

Ohio State University - " "

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

<i>1931-1937</i>	<i>Skilken Bros.</i>	<i>Draftsman-Designer</i>	<i>44 E. Broad St. Cols. O.</i>
<i>1937</i>	<i>S.A. Zirola</i>	<i>"</i>	<i>Cols. O.</i>
<i>1937-1942</i>	<i>Own practice</i>	<i>Architect</i>	<i>1077 E. Livingston. Cols. O.</i>
<i>1942-1944</i>	<i>Austin Co</i>	<i>Architect-Estimator</i>	<i>Euclid Ave. Cleveland. O.</i>

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 15. Member of Institute from _____ to _____
- 16. Junior of Institute from _____ to _____
- 17. Associate of _____ Chapter from _____ to _____
- 18. Junior Associate of _____ Chapter from _____ to _____
- 19. Member of State Association in _____ from _____ to _____

ENDORSEMENT BY PROPOSERS

I, the undersigned, do hereby certify that I have read the statements made herein above by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession. I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for $1\frac{1}{2}$ years.

I have known the applicant for $\frac{1}{2}$ years.

Signed J. G. Badowski
Proposer

Signed P. R. Laurie
Proposer

3728 E. 69 St.
Address

1312 Carnegie Ave
Address

Note: The two proposers must be corporate members of The Institute in good standing.

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006

Proposer
J. G. Badowski
3.

THE AMERICAN
INSTITUTE OF ARCHITECTS
1945 JAN 17 AM 9:19
WASHINGTON, D. C.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Louis Jack Rotman, Euclid, Ohio

(Name of Applicant)

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Columbus, Ohio
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date January 9, 1945

Alexander C. Robinson Jr.
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes (5-29-41)
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination? See attached program.
4. What was the period of the examination? 4 days. Written examination 34 1/2 hours; Oral examination hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.
6. Date of last registration 12-30-44 19. Registration No. 1313. Is it current? Yes

W.C. Keppeler
(Signature of Secretary of Board)
Executive Secretary

Date 1-13-45 19

Ohio State Board of Examiners of Architects
(Name of Board)

Sample Program
34 1/2 Hrs.

August 24, 1937

Application No. _____

Dear Sir:

The Board will examine all applicants by a written examination on September 21st to 24th, inclusive, 1937, at Brown Hall, Ohio State University, Columbus, Ohio.

Sept. 21st - First Day:	*Architectural Design	9:00 A. M. to 12:00 A. M. 1:00 P. M. to 9:00 P. M.
Sept. 22nd - Second Day:	Arch. Composition	8:30 A. M. to 10:30 A. M.
	" History	10:30 A. M. to 12:00 A. M.
	(Graphics) " Engineering	1:00 P. M. to 5:00 P. M.
Sept. 23rd - Third Day:	Arch. Construction	8:00 A. M. to 12:00 A. M.
	" Practice	1:00 P. M. to 4:00 P. M.
Sept. 24th - Fourth Day:	Sanitation	8:00 A. M. to 10:00 A. M.
	Heating & Ventilating	10:00 A. M. to 12:00 A. M.
	Electrical Engr.	12:30 P. M. to 2:00 P. M.
	Specifications	2:00 P. M. to 4:30 P. M.

Each participant will provide his own drawing instruments, 36" T. Square, triangles, pencils, erasers, thumb tacks, etc. All necessary paper will be furnished by the Board of Examiners.

Each applicant for examination is instructed to sign and return the enclosed acknowledgment of this notice.

Yours very truly,

STATE BOARD OF EXAMINERS OF ARCHITECTS

R. C. Kempton,
Executive Secretary

(A-26R)

NOTE: BRING THIS NOTICE WITH YOU

*(Subject of Design will not be announced in advance of examination.)

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 14, 1945

Dear Mr. Rotman:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the Cleveland Chapter, effective February 14, 1945. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Alexander C. Robinson III
Executive Secretary

Mr. Louis Jack Rotman
20206 Chickasaw Street
Euclid, Ohio

ACE/tg

cc to: Director, Great Lakes District
Proposers: Mr. Thaddeus A. Badowski
Mr. Pasqual R. Laurie

COPY TO

FILES PRESIDENT SECRETARY TREASURER



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1949

To: Mr. Louis Jack Rotman
574 E. 260 Street
Cleveland 17, Ohio

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in the chapter of The Institute to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1948. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1949.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,


Secretary

Copy of this notice as "Notice" to the following:

Mr. Edward M. Hodgman....., Secretary
Cleveland.....Chapter, A.I.A.

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary



THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP

To **Mr. Louis Jack Rotman**
574 E. 260 Street
Cleveland 17, Ohio


As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1948 on or before December 31 of this year (1949), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December 1, 1949.



Secretary.

Indebtedness: **\$45.00**

Copy mailed to secretaries
of following named chapters:

Cleveland

213
Ralsman

March 15, 1950

Dear Miss Helwick:

We have held up this response to your letter of March 7th, concerning the status of various corporate members assigned to the Cleveland Chapter, until the notices of terminations and suspensions of memberships were finally sent.

Therefore, please be advised that the memberships of the following have been terminated for non-payment of Institute dues:

Miss Victor Johnson
Louis Jack Notman

and the memberships of the following have been suspended:

Patrick Lawrence Lawless
F. Milton MacMillin
Alonso B. Bailey

Copies of these notices will be received by you separately.

It is noted that the Chapter has recommended that the membership of Mr. Lawless be terminated for non-payment of chapter dues, and we shall be governed accordingly. Copy of our letter to him, giving him thirty days within which to take care of his chapter account, is enclosed. If he should pay sufficient on that account to satisfy the demands of the Chapter by April 15, please let us know; otherwise, the Chapter's recommendation will be put forward for the termination of his membership.

With regard to the status of Mr. Walter E. MacCormack, F.A.I.A., whose membership was liable to termination for the non-payment of dues, please be advised that The Board of Directors has waived his Institute dues for 1947, 1948, and 1949, with the suggestion that he be given the opportunity to apply for election as a Member Emeritus of The Institute. This action was taken in appreciation of the many years of membership of Mr. MacCormack, and of his long service on committees and as an Officer.

You might wish to bring this action to the attention of your Executive Committee for possible similar action by the Chapter.

Sincerely yours,

Miss Lottie B. Helwick, Secretary
Cleveland Chapter, A.I.A.
12429 Cedar Road
Cleveland 6, Ohio
JER/fhg-Sec.

Administrative Secretary

THE AMERICAN INSTITUTE OF ARCHITECTS ARCHIVES For information or study purposes only. Not to be recycled, quoted, or published without written permission from the AIA Archives, 1735 New York Ave. NW, Washington, DC 20006