



The American Institute of Architects
APPLICATION FOR MEMBERSHIP

APPLICATION NO AP 15662
Dated April 21 19 60
Received June 27 19 60
Granted July 15 q 19 60
MEMBERSHIP NO 15662

A Name of applicant Gerald A. Purcell Chapter Washington-Metropolitan
B Address of applicant 916 Park Terrace Drive - Alexandria, Va.
C Application received with check for \$ 20.00 on June 27 19 60
D Application returned for correction 19 .
E Application in due order on June 27 19 60
F Acknowledgments to applicant and chapter on July 5 19 60
G Certified resolution of chapter executive committee recommending admission
~~xxx that applicant be denied~~ received on June 27 19 60
H Record of registration received 19 .
I The applicant has been examined as to his professional qualifications by
applicant is not registered and is
J The applicant is presently employed by the government
currently registered as an architect or licensed to practice
architecture in the states of
K Application sent to The Committee on Membership July 6 19 60
L The Committee on Membership reported on application on July 6 19 60
M The applicant was requested to furnish additional evidence of his profes-
sional qualifications on or before 19 , which was received.

REPORT:

As a result of its findings on the evidence submitted The Committee on Membership unanimously reports that in its opinion the applicant is* qualified for membership in The American Institute of Architects.**

THE COMMITTEE ON MEMBERSHIP

Date July 6 1960.

[Signature]
Chairman

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Gerald A. Purcell
to membership in The Institute, and hereby declare him to be a corporate member of The
Institute and assign him to membership in the Washington-Metropolitan Chapter.

Date July 15 19 60.

[Signature]
Secretary

N Applicant admitted on July 15 19 60.
O Notice to applicant and notice of assignment to chapter on July 15 19 60
P Notice of denial of application to chapter and applicant and \$
returned to applicant on 19 .

A. I. A.

OK
JH Services
Head membership
Seph Ajo

15662

APPLICATION NO

INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail both copies to the secretary of the local Chapter of The Institute, with check for \$20.00 made payable to The American Institute of Architects.



The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is **Gerald A. Purcell**

2. I am a **Natural** citizen of the United States.

3. My legal residence is in the City of **Alexandria, Virginia**
916 Park Terrace Drive
County of **Fairfax** State of **Virginia**

4. My address in The Institute records will be

Number **916** Street **Park Terrace Drive**
City **Alexandria,** Zone State **Virginia**

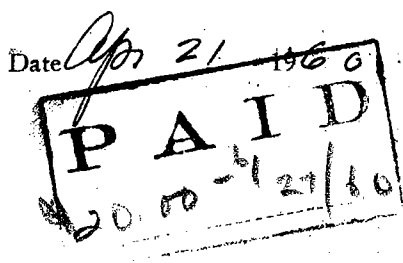
5. I am engaged in the profession of architecture as **Supervising Architect for the Dept. of Buildings and Grounds, Government of the District of Columbia**

6. I desire to be a member of the **Washington Metropolitan Chapter** Chapter.

7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute; and that I have read and understand all the information contained in this form and its attachments.

8. I am not indebted to The Institute or to any of its component organizations.

9. I enclose my check for \$20.00, for admission fee and the first year's annual dues, of which \$5.00 is for a year's subscription to the *Journal of The American Institute of Architects* and the *Memo—a Newsletter*. It is my understanding that if I am not admitted to membership \$10.00 will be returned to me, and \$10.00 retained by The Institute as an examination fee.



Applicant sign full name in ink

STATISTICS

10. Date of birth May 30, 1902 Place of birth Waltonville, Pennsylvania

11. (a) I am registered or licensed to practice architecture in the following-named states:

(b) I passed the State Board Examination in the following-named states:

(c) I hold Certificate No. of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12. (a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
West Philadelphia High School	Phila., Pa.	4	1919	
New York University	New York, N.Y.	3		
Drexel Institute	Phila., Pa.	1	1926	

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING *

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each

Employer's Name-Address	Type of Business	Classification of Position	Period of Employment by month and year
Dept. of Buildings & Grounds	District Gov't.	Supervising Archi.	
Government District of Columbia		Asst. Chief	3
		Eng. & Design	
U.S. Army-Corps of Engineers	Fed'l. Gov't.	Chief of Design	18
Supervising Architect	Fed'l. Gov't.	Architect	3
Trenor & Fatio	Architect	Draftsman	1
Edwards & Green	Architects	Draftsman	2
Arnold H. Moses	Architect	Draftsman	3

*(NOTE: Applications must conclusively show that applicant has had three full years of experience in architectural work, in offices, governmental employment, or teaching, in addition to graduation from an architectural school; or eight full years of such experience without formal education; or equivalent combinations of both of the foregoing.)

PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges.)

From

To

15. Is architecture your principal vocation? Yes

BUSINESS AFFILIATIONS

16. I list below other business in which I participate or own an interest, and the extent of such participation or interest. None

PRESENT OR PREVIOUS MEMBERSHIPS AND APPLICATIONS IN ARCHITECTURAL ORGANIZATIONS

17. I have previously applied for membership or associateship in the chapter of The American Institute of Architects. The details concerning this application are as follows:

18. Member of Institute from to
19. Junior of Institute from to
20. Associate of Chapter from to
21. Junior Associate of Chapter from to
22. Student Associate of Chapter from to
23. Member of State Organization in from to

REFERENCES

Five references are required, at least three of whom shall be corporate members of The Institute in good standing. Member references must be available for personal contact by the local chapter officers.

DS Mr. A. Stanley McGaughan

Member

2000 P Street, N. W.

Address

DS Mr. George W. Petticord, Jr.

Member

Riggs National Bank Building
3308 14 St., N. W.

Address

DS Mr. John W. McLeod

Member

1223 Connecticut Avenue, N. W.

Address

Mr. Louis Justement

Reference

1211 K Street, N. W.

Address

Mr. James P. Callmer

Reference

2011 K Street, N. W.

Address

Form 8

CIVIL SERVICE COMMISSION
P-2, Federal Personnel Manual

POSITION DESCRIPTION

1. Check one:

Dept'l ☒ Field ☐

2. Official headquarters:

Washington, D. C.

4. Agency position No.

47 - 3 - 93

3. Reason for submission:

(a) If this position replaces another (i. e., a change of duties in an existing position), identify such position by title, allocation (service, series, grade), and position number

In lieu of: GS-1040-13; P-2981;

(b) Other (specify)

3/11/59; 47-3-93.

5. C. S. C. certification No.

P - 3435

6. Date of certification

Oct. 13, 1959

7. Date received from C. S. C.

8. CLASSIFICATION ACTION

ALLOCATION BY

CLASS TITLE OF POSITION

CLASS

Service

Series

Grade

INITIALS

DATE

a. Civil Service Commission

b. Department, agency, or establishment

SUPERVISORY ARCHITECT (GENERAL)

GS

1040

14

c. Bureau

d. Field office

e. Recommended by initiating office

*This is a true and accurate copy.**James T. Smith*

9. Organizational title of position (if any)

Department's Position Classifier

10. Name of employee (If vacancy, specify V-1, 2, 3, or 4)

11. Department, agency, or establishment

District of Columbia Government

a. First subdivision

Department of Buildings and Grounds

b. Second subdivision

Office of Design and Engineering

12. This is a complete and accurate description of the duties and responsibilities of my position

James T. Smith

(Signature of employee)

(Date)

14. Certification by head of bureau, division, field office, or designated representative

(signed)

(Signature)

(Date)

Title: Chief, Office of Design & Engineering

c. Third subdivision

d. Fourth subdivision

e. Fifth subdivision

13. This is a complete and accurate description of the duties and responsibilities of this position

(signed)

(Signature of immediate supervisor)

(Date)

Title: Chief, Office of Design & Engineering

15. Certification by department, agency, or establishment

(signed)

(Signature)

(Date)

Title: Director of Buildings and Grounds

16. Description of duties and responsibilities (See Guide to Position Classifiers, Employees, and Supervisors for the Preparation of Position Descriptions, Standard Form No. 75A)

POSITION CONTROLS:

This position is located in the Office of the Chief, Office of Design and Engineering, where the incumbent under general supervision of the Chief, serves as his Assistant Chief. Incumbent is delegated full authority to act in the absence of the Chief, Office of Design and Engineering which office is comprised of approximately (50) professional and technical personnel including Architects, Structural, Mechanical, Electrical and Architectural Engineers, engineering technicians and draftsmen. Also under general supervision of the Chief, Office of Design and Engineering, serves as the Department's Liaison Officer with private Architect-Engineer Firms and Negotiator of A-E service contracts. Advice is given on broad policies and administrative procedural directives governing activities with these Firms. Work results are reviewed for applicability and effectiveness to the overall program of the Department.

DUTIES AND RESPONSIBILITIES:

As the Assistant Chief of the Office of Design and Engineering, assigns and coordinates the work between the Chiefs of the Architectural, Structural, Mechanical, and Specifications Branches. Advises the Branch Chief regarding Departmental policy and Office of Design and Engineering practices. Evaluates the status of projects being designed within the Branches of the Office, for the purpose of maintaining a schedule of progress and consults with Branch Chiefs to determine reasons for and to rectify deterring factors.

Incumbent is charged with major responsibility in connection with special assignments, such as appearing before the Commission of Fine Arts and the National Capital Park and Planning Commission to present and support Architectural Designs prepared by the Department; analyzes and evaluates their suggested revisions in terms of overall architectural achievement and as to funds available.

Contacts authorized officials of the various District Departments on matters such as developing and coordinating data needed for establishing design requirements, including special features of construction due to unusual requirements of their programs; anticipated construction costs based upon preliminary sketches; and problems relative to the development of plant requirements other than structures.

Advises other personnel within this Department on design and engineering requirements; interpretations of plans and specifications; cost determinations and justifications derived from design and engineering activities and related matters.

As the Department's Liaison Officer with private Architect-Engineer Firms and Negotiator of A-E service contracts, interviews A-E representatives for the purpose of obtaining and evaluating such data as business history, financial status, and calibre of work performed, to determine whether qualified to perform work under contract for this Department.

Reviews proposed building project data, prints, and sketches prepared by A-E firms, for: (1) maintenance of design within established scope to prevent exceeding funds provided; (2) accuracy in square feet of room areas as shown to areas required; (3) adequacy of siting by evaluating site topography to establish most economical and feasible locations; (4) possible modification of building arrangement to offset site problems; and (5) possible reduction of floor areas to effect a reduction in construction cost.

Attends negotiation conferences ~~with~~ with the Director, the Chief, Office of Design and Engineering, and selected A-E representatives, for the purpose of advising on engineering data and costs contained in the proposal to perform all A-E services, as submitted by the Architect-Engineer.

1900 JAN 31 PM 3:05

1900 JAN 31 PM 3:05

1900 JAN 31 PM 3:05

Analyzes and evaluates work performances of each A-E firm during prosecution of contact to determine general quality of work and progress, prior to establishing a rating which is used as a guide for the Department's A-E Selection Board and the Director in consideration for future contract work.

When field conditions are found to require changes in designs and specifications, incumbent advises and instructs the proper Branch Chief or A-E representative, as to the required changes to be made by them. When necessary, incumbent confers with the applicable Branch Chief, as to the feasibility of the engineering details involved.

Performs other duties as assigned.

July 15, 1960

Mr. Gerald A. Purcell, A.I.A.
916 Park Terrace Drive
Alexandria, Virginia

Dear Mr. Purcell:

The Board of Directors of The American Institute of Architects takes pleasure in informing you that it has acted favorably on your application and welcomes you to corporate membership in The Institute. In approximately two months time you will receive a certificate of membership duly executed by the officers of The Institute.

You are assigned to the Washington-Metropolitan Chapter, effective July 15, 1960.

I sincerely hope that you will take an active and interested part in your chapter activities since it is through these activities that Institute policies are developed. Your cooperation and participation will contribute to the advancement of Institute objectives and increase the benefits to be derived from Institute membership.

I want you to know that my office is always at your service to the fullest extent of its powers.

Sincerely yours,

J. Roy Carroll, Jr., F.A.I.A.
Secretary

Enclosure

THE AMERICAN INSTITUTE OF ARCHITECTS



The Octagon • 1735 New York Avenue, N.W. • Washington 6, D. C. • EXecutive 3-7050

NOTICE OF IMPENDING TERMINATION OF CORPORATE MEMBERSHIP

February 17, 1964

**Mr. Gerald A. Farnell
914 Bush Turnman Drive
Alexandria, Virginia**

Dear Mr. Farnell:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that Chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The chapter to which you are assigned has requested that your corporate membership be terminated for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to **March 17, 1964**, for we must proceed to act on the Chapter's recommendation to terminate your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

(Mrs.) Maureen Marx
Manager, Membership Procedures

MM/pg

P. S. The Exec. Sec'y. of the Wash.-Metro. Chapter is Miss Jean Woodworth, 1710 H Street, N. W., Wash. 6, D. C., should you wish to contact her regarding the matter.

cc: Miss Woodworth

\$100
1960

March 5, 1964

The American Institute of Architects
The Octagon
1735 New York Avenue, N. W.
Washington, D. C.

I would like to respectfully request your consideration to
the remission of my corporate A.I.A. membership dues for the past two
years on the basis of financial hardship.

During the above period I have encountered unforeseen high
expenses brought about by prolonged personal illness, including major
surgery, son's and daughter's educational costs and other demanding
family obligations. My income is derived chiefly from a fixed
government salary.

I value my affiliation with the Institute and hope that you
will see fit to grant this request.

Sincerely Yours

James A. Russell

MAR 9 1964

April 6, 1964

(6)
**Mr. Gerald Purcell
916 Park Terrace Drive
Alexandria, Virginia**

Dear Mr. Purcell:

Please discard the Notice of Termination of Membership which was mailed to you by this office on March 31, 1964. At the time the notice was sent, your pending request for waiver was not taken into consideration.

By copy of this letter we are informing the Washington-Metropolitan Chapter and the Treasurer's Office of this error and are requesting that your name be restored to their rolls in the event that it has been eliminated as a result of the notice.

You will be notified as soon as final action is taken on your request for waiver of dues.

We apologize for this inconvenience.

Sincerely yours,

**Maureen Marx, Manager
Membership Procedures**

**cc: Exec.-Secty., Washington,-Metropolitan Chapter, AIA
Treasurer's Office**

FILE COPY - PLEASE RETURN

m
Purcell, Gerald

April 28, 1964

Mr. Gerald Purcell, AIA
916 Park Terrace Drive
Alexandria, Virginia

Dear Mr. Purcell:

We were distressed to learn through your letter dated March 5th that you have been ill and have been experiencing financial difficulties as a result of your illness and other family responsibilities.

It gives me pleasure to report to you that in accordance with your request and the recommendation of the Washington-Metropolitan Chapter your Institute dues in arrears for 1962 and 1963 have been waived.

By copy of this letter, I am directing the Treasurer's Office to adjust its records accordingly.

Sincerely yours,

Clinton Gamble, FAIA
Secretary

cc: Treasurer's Office
Executive Secretary, Washington-Metropolitan Chapter, AIA

THE AMERICAN INSTITUTE OF ARCHITECTS



The Octagon • 1735 New York Avenue, N.W. • Washington, D. C. 20006 • EXecutive 3-7050

February 1, 1963

NOTICE OF IMPENDING SUSPENSION OF CORPORATE MEMBERSHIP

Mr. Gerald A. Purcell
916 Park Terrace Drive
Alexandria, Virginia

Dear Mr. Purcell:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to suspend or terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Chapter to which you are assigned has requested that your corporate membership be suspended for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to **March 3, 1963**, for we must proceed to act on the Chapter's recommendation to suspend your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

(Mrs.) Maureen Marx
Manager, Membership Procedures

MM/pg

P. S. The Exec.-Secty. of the Wash.-Metro. Chapter is Miss Jean Woodworth, 1710 N St., N.W., Wash., D.C., should you wish to contact her regarding the matter.

cc: Miss Woodworth

LHE

m
Purcell, Gerald A

February 19, 1965

Mr. Gerald A. Purcell, AIA
916 Park Terrace Drive
Alexandria, Virginia



Dear Mr. Purcell:

The Executive Secretary of the Washington-Metropolitan Chapter has advised us that you have paid your dues in arrears. Therefore, the Chapter's request to suspend your membership has been withdrawn.

We are very grateful for this action which you have taken, indicating your continuing interest in the Institute and support of the work it is doing on behalf of the profession.

Sincerely yours,

Maureen Marx, Manager
Membership Procedures

MMjkr

cc: Executive Secretary, Washington-Metropolitan Chapter, AIA

Handwritten: *Hold up until reading further from Joan Woodworth*
Susp
Supp. Subj. 1/31/65

January 19, 1966

NOTICE OF IMPENDING TERMINATION OF CORPORATE MEMBERSHIP

Mr. Gerald A. Parcell, AIA
916 Park Terrace Drive
Alexandria, Virginia

Dear Mr. Parcell:

As you are aware, every corporate member of The Institute must be assigned to a local chapter and pay dues and assessments levied by that Chapter.

When local dues and assessments remain unpaid, the chapter may request The Institute to terminate the membership.

It is a long-established policy of The Board of Directors of The Institute to support the chapter in this procedure, but not without making every effort to bring about the restoration of the good standing of the corporate member concerned.

The Washington-Metropolitan Chapter has requested that your corporate membership be terminated for non-payment of Chapter dues.

The purpose of this letter is to suggest that you make payment of outstanding dues, thus preserving your corporate membership in good standing.

Your response to the above will be appreciated prior to February 21, 1966, for we must proceed to act on the Chapter's recommendation to terminate your membership if payment for past chapter dues is not received by that date.

Sincerely yours,

Patsy Weir Golato
Assistant Manager
Membership Procedures

FWG/

P. S. The Executive Secretary of the Washington Metropolitan Chapter is Miss Joan Woodworth, 1346 Connecticut Avenue, N. W., #725, Washington, D. C., should you wish to contact her regarding the matter.

cc: Miss Woodworth

I H H

WASHINGTON-METROPOLITAN CHAPTER
OF THE AMERICAN INSTITUTE OF ARCHITECTS, INC.
725 DUPONT CIRCLE BUILDING, WASHINGTON, D. C. 20036

March 21, 1966

Mrs. Maureen Marx, Head
Membership Procedures
The American Institute of Architects
1735 New York Avenue, N. W.
Washington, D. C. 20006

Dear Mrs. Marx:

We are happy to report that we have received payment in full from Mr. Gerald A. Purcell, who was recently terminated for nonpayment of Chapter dues and assessments. It appears that receipt of Mr. Purcell's payment was delayed due to an incorrect address.

We request, therefore, that Mr. Purcell's termination be cancelled and his good standing restored.

Very truly yours,

James P. Callmer
James P. Callmer
Secretary
(jtw)

JPC:jtw

3/22/66



NOTICE OF TERMINATION OF MEMBERSHIP

EFFECTIVE DATE: DECEMBER 31 1966

For non-response to Regular Dues \$ 50.00 and/or Supplemental Dues X

This notice has been delayed in hopes that you would have responded to the Notice of Impending Termination which was forwarded to you via certified mail approximately sixty days ago. Since there was no reply to this final request, we are compelled to terminate your membership in The American Institute of Architects effective this date.

Sincerely,

G A PURCELL
916 PARK TERRACE DR
ALEXANDRIA VA 22310

AIA

212

A handwritten signature in dark ink, appearing to read "Rex Whitaker Allen".

REX WHITAKER ALLEN
Secretary,

The American Institute of Architects

(Copy to State and Chapter organizations)