

Dated August 25, 19 47  
Received August 26, 19 47  
Granted September 15 19 47.

MEMBERSHIP NO 5664



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

*In due order  
August 29, 1947  
Ch. Phillips*

- A Name of applicant..... Benjamin Phillip Ritzert..... Chapter South Georgia.....
- B Address of applicant... P. O. Box 1431, Savannah, Georgia.....
- C Applicant proposed by..... Walter E. Kiley..... and..... John C. LeBey.....
- D Application received with check for \$.. 10.00... on..... August 26, 1947.
- E Application returned for correction..... 19 .
- F Application in due order on ..... August 29, 1947.
- Record of registration, Form S39, Sent (Fla.) Aug. 27, 19 47 Received. September 2 19 47.
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on..... 19... , on 19 .
  - (b) Form S12, 30 day extension ending on..... 19... , on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... August 29, 19 47
- I Certified resolution of chapter executive committee recommending admission  
~~or that application be denied~~ received on..... August 26, 19 47
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... September 11, 1947.
- L The Board of Examiners reported on application on..... September 11, 1947.
- M Applicant ~~was~~ admitted on..... September 15, 1947.
- N Notice and certificate to applicant and notice of assignment to chapter and letter  
to proposers on..... September 15, 1947.
- O Notice of denial of application to chapter and applicant and \$.....  
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected  
Benjamin Phillip Ritzert  
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the South Georgia Chapter.

Date September 15, 1947

*Alexander C. Robinson III*  
Secretary



INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail the original and check for \$10.00 to The Secretary, The American Institute of Architects, 1741 New York Avenue, N. W., Washington 6, D. C.

File this duplicate, on yellow paper, with the secretary of the local Chapter of The Institute.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Benjamin Phillip Ritzert
2. I am a natural citizen of United States of America
3. My legal residence is in the City of Savannah  
County of Chatham State of Georgia
4. My address in The Institute records will be.  
Number Street P. O. Box 1431  
City Savannah Zone State Georgia
5. I am engaged in the profession of architecture as Draftsman
6. I desire to be a member of the South Georgia Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute.
8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$10.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects*. It is my understanding that if I am not admitted to membership \$5.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

THE AMERICAN INSTITUTE OF ARCHITECTS  
WASHINGTON, D. C.  
AUG 26 PM 1:27  
1947

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3. State whether a natural or a naturalized citizen.

4. State whether residence or office address.

5. State whether as a practicing architect, a teacher or a public official, etc.

Date Aug. 25 1947

Benjamin Phillip Ritzert  
Applicant sign full name in ink

PAID  
#10 = 8/20/47

STATISTICS

10. Date of birth **July 7, 1914** Place of birth **Evansville, Indiana**

11.(a) I am registered or licensed to practice architecture in the following-named states:

**Florida**

(b) I passed the State Board Examination in the following-named states:

**Florida**

(c) I hold Certificate No. **1552** of the National Council of Architectural Registration Boards, for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Tarpon Springs, Fla. High Sch. -	Tarpon Springs, Florida	4	1932	
Ga. School of Technology	Atlanta, Ga.	2		
Wilson Engineering Corp., (Correspondence)	Structural Engineering	2		

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries:

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

		From	To	
Drafting and Supervision	John Ritzert, Cont'r.	1932 - 1935		Tarpon Springs, Fla.
Draftsman	Howard Headly, Arch't.	1935 - 1936		Miami, Fla.
Drafting and Supervision	John Ritzert, Cont'r.	1936 - 1937		Tarpon Springs, Fla.
Drafting and Inspection	F. W. Woolworth Co.	1939 - 1940		Atlanta, Ga.
Architectural Draftsman	Ga. Power Co.	1940 - 1941		Atlanta, Ga.
Associate Engr.				
Arch. Grade	U. S. Engineers	1941 - 1945		Savannah, Ga.
Draftsman	John L. Volk, Arch't.	1945-1946		Palm Beach, Fla.
Bldg. Const.	Ben Ritzert, Cont'r.	1946 - 1947		Tarpon Springs, Fla.
Draftsman	Levy & Kiley, Arch'ts.	1947 to present		Savannah, Georgia

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PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

From To

BUSINESS AFFILIATIONS

15. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 16. Member of Institute from to
17. Junior of Institute from to
18. Associate of South Georgia Chapter Chapter from 4-15-14 to Present
19. Junior Associate of Chapter from to
20. Student Associate of Chapter from to
21. Member of State Organization in from to

ENDORSEMENT BY PROPOSERS

(The two proposers must be corporate members of The Institute in good standing.)

I, the undersigned, do hereby certify that I have read the statements made hereinabove by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession, and I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 5 years. I have known the applicant for 5 years.

Signed Walter F. Kiley Proposer

Signed John C. LeBeau Proposer

219 West 41st St Savannah, Ga. Address

4 W. Taylor St. Savannah, Ga. Address

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*South Georgia Chapter*

THE AMERICAN INSTITUTE OF ARCHITECTS

*Savannah, Georgia*

August 25, 1947

THE AMERICAN  
INSTITUTE OF ARCHITECTS  
AUG 26 PM 1:27  
WASHINGTON, D.C.

Edward C. Kemper, Executive Secretary  
The American Institute of Architects  
1741 New York Avenue, N. W.  
Washington 6, D. C.

Dear Sir:

This is to advise you that  
South Georgia Chapter, A. I. A. has  
unanimously endorsed the Application  
for Membership of Benjamin Phillip  
Ritzert, and we would appreciate his  
being assigned to this Chapter.

Very truly yours,

SOUTH GEORGIA CHAPTER, A. I. A.

By Walter F. Kirby  
Secretary



THE AMERICAN  
INSTITUTE OF ARCHITECTS

No AP

5664

1947 SEP -2 AM 9:05

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

Office of The Secretary

RECORD OF REGISTRATION

OF

Benjamin Phillip Ritzert, Savannah, Ga.

(Name of Applicant)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,  
Jacksonville, Fla.

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date Aug. 27, 19 47

Alexander C. Robinson II  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption? \_\_\_\_\_
3. What was the scope of the examination? Junior or Written Examination  
Grade in General Average 77.85
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 1/4 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? No If so, give Certificate No. \_\_\_\_\_
6. Date of first registration June 13, 19 47 Registration No. 1552 Is it current? Yes

Mellen G. Gentry  
(Signature of Secretary of Board)

Date August 29, 19 49

Fla. State Bd. of Architecture  
(Name of Board)

THE AMERICAN INSTITUTE OF ARCHITECTS  
THE OCTAGON, WASHINGTON, D. C.

COPY

September 15, 1947

Dear Mr. Ritzert:

The Secretary is happy to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned to membership in the South Georgia Chapter, effective September 15, 1947. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs, you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Benjamin Phillip Ritzert, A.I.A.  
P. O. Box 1431  
Savannah, Georgia

ACR/kk  
Enclosure

cc to: Proposers - Mr. John C. LeBey, A.I.A.  
Mr. Walter F. Kiley, A.I.A.

COPY TO

FILES      PRESIDENT      SECRETARY      TREASURER



# BEN P. RITZERT, ARCHITECT

MEMBER OF THE AMERICAN INSTITUTE OF ARCHITECTS

January 19, 1987

Ms. Mary S. Felber  
Director, Membership Procedures  
American Institute of Architects  
1735 New York Avenue, N.W.  
Washington, DC 20006

Dear Ms. Felber:

Thank you for your reply to my inquiry. Enclosed is my application for Membership Emeritus.

I have already paid my 1987 national dues\* but have not paid my state or chapter dues. I will notify them accordingly. If possible, I would like to get a refund of my 1987 dues, less the \$40 to remain on the mailing list.

Thank you for your assistance.

Sincerely,

Ben P. Ritzert, A.I.A.

Enc:  
BPR/acr

\* Last payment on record @ 1/27/87, was \$220.00 — 1/29/86 \*



# 6524003

A/RG/RB  
C/P - 220.00 - 1/23/87  
J. 9/15/47  
D.O.B.: 1914



UEM

APPLICATION FOR MEMBERSHIP EMERITUS

#7

To the Secretary,  
The American Institute of Architects

I hereby apply for Membership Emeritus in the Institute for the following reason:

(Check the appropriate reason)

- I am more than 70 years of age.
- I am more than 60 years of age and retired from the profession of architecture.
- I am unable to engage in the profession of architecture because \_\_\_\_\_

STATE NATURE OF INCAPACITATION

15/303

I have been in good standing in the Institute and the South Georgia Chapter Chapter  
for 15 successive years. GEORGIA ASSOCIATION

If and when elected to Membership Emeritus, I wish to continue to receive AIA mailings.  
Yes  No  (If Yes, please attach a check for \$40 if your current dues are not paid.)

Name Ben P. Ritzert, AIA  
Address Suite 209, 6605 Abercorn St.  
Savannah, GA 31405  
Phone (912) 355-4382

1/19/87

Ben P. Ritzert  
DATE & SIGNATURE

**Information for Applicant:** The applicant may supplement the above reasons on a separate sheet. In exceptional circumstances and for adequate cause, the secretary of the Institute may lessen the required period of good standing but the other conditions are immutable. Upon election to Membership Emeritus, all rights and privileges of membership, including the use of the title Member Emeritus written in full after the initials "AIA" or "FAIA," as the case may be, remain intact while the member is exempted from further dues payments to the Institute and the member's chapter and state. Members Emeriti have the option to remain on the AIA mailing list for \$40 per year. This fee helps defray mailing costs. Members Emeriti who do not wish to receive AIA mailings and publications need not pay this mailing charge. Membership Emeritus dues rates (\$40) will apply to those members who upgrade their status to Emeritus by March 31 of the current year. After that date, Emeritus dues rates will be effective the year following acceptance to Emeritus status.

I have paid 1987 dues. If possible, please send refund, less \$40 to remain on mailing list.

*Received*  
1/15/87

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February 24, 1987

Your Membership No. Is: 6524003

Mr. Ben P. Ritzert, AIA, Member Emeritus  
6605 Abercorn St.  
Suite 209  
Savannah, GA 31405

Dear Mr. Ritzert:

It is a pleasure to inform you that your membership classification has been changed to Member Emeritus.

We are grateful for your many years of support and we hope that your participation and interest will continue, though you are now relieved of further dues payments.

With best wishes.

Sincerely yours,

Philip W. Dinsmore, FAIA  
Secretary

cc: South Georgia Chapter, AIA  
Georgia Association, AIA