

Dated June 14, 1950.  
Received July 5, 1950.  
Granted September 20, 1950.

MEMBERSHIP NO 7691



THE AMERICAN INSTITUTE OF ARCHITECTS

APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

In due order  
July 21, 1950  
J. J. Servais

- A Name of applicant Herbert E. Riley Chapter Pasadena
- B Address of applicant 11544 E. Whittier Blvd., Whittier, California
- C Applicant proposed by Boyd Georgi and William Henry Taylor
- D Application received with check for \$ 10.00 on July 5, 1950
- E Application returned for correction..... 19 .
- F Application in due order on..... July 21, 1950  
Record of registration, Form S39, Sent (Cal.) July 13, 1950. Received July 21, 1950
- G Notices sent to chapter executive committee:
  - (a) Form S11, reasonable time ending on..... 19....., on 19 .
  - (b) Form S12, 30-day extension ending on..... 19....., on 19 .
- H Acknowledgments to applicant, proposers, and chapter on..... July 13, 1950
- I Certified resolution of chapter executive committee recommending admission  
~~on that application be denied~~ received on..... July 5, 1950
- J No report from chapter executive committee on..... 19 .
- K Application sent to The Board of Examiners on..... September 12 1950
- L The Board of Examiners reported on application on..... September 12 1950
- M Applicant was admitted on..... September 20 1950
- N Notice and certificate to applicant and notice of assignment to chapter and letter  
to proposers on..... September 20 1950
- O Notice of denial of application to chapter and applicant and \$.....  
returned to applicant on..... 19 .

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Herbert E. Riley

to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Pasadena Chapter.

Date September 20 19 50

[Signature]  
Secretary

(a)

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THE AMERICAN  
INSTITUTE OF ARCHITECTS  
1950 JUL -5 AM 9:49  
WASHINGTON, D. C.



INSTRUCTIONS

Type in all information carefully and sign with ink.

Mail this original and check for \$10.00 to The Secretary, The American Institute of Architects, 1741 New York Avenue, N. W., Washington 6, D. C.

File the duplicate, on yellow paper, with the secretary of the local Chapter of The Institute.

The American Institute of Architects

APPLICATION FOR CORPORATE MEMBERSHIP

I, the undersigned, do hereby apply for corporate membership in The American Institute of Architects.

1. My full name is Herbert E. Riley
2. I am a Natural citizen of U.S.A.  
a. State whether a natural or a naturalized citizen.
3. My legal residence is in the City of Whittier  
County of Los Angeles State of California
4. My address in The Institute records will be  
Number 11544 Street E. Whittier Blvd  
City Whittier Zone State California  
b. State whether residence or office address.
5. I am engaged in the profession of architecture as a practicing Architect  
c. State whether as a practicing architect, a teacher or public official, etc.
6. I desire to be a member of the Pasadena Chapter.
7. I declare that I will comply with the By-laws; and the Standards of Professional Practice of The American Institute of Architects, which are attached hereto; and the Rules and Regulations supplementary thereto; and that I understand the duties, responsibilities, and obligations of a member of The Institute.
8. I have filed the duplicate of this application with the secretary of the Chapter above named. I am not indebted to The Institute or to any of its component organizations.
9. I enclose my check for \$10.00, for admission fee and the first year's annual dues, of which \$1.00 is for a year's subscription to the *Bulletin of The American Institute of Architects*. It is my understanding that if I am not admitted to membership \$5.00 will be returned to me, and \$5.00 retained by The Institute as an examination fee.

Date 6/14 19 50

*Herbert E. Riley*  
Applicant sign full name in ink

PAID  
\$10.00 7-6-50

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STATISTICS

10. Date of birth 1/1/14 Place of birth Los Angeles, California

11.(a) I am registered or licensed to practice architecture in the following-named states:  
California

(b) I passed the State Board Examination in the following-named states:  
California

(c) I hold Certificate No.....of the National Council of Architectural Registration Boards,  
for having passed their Standard Examination.

EDUCATION

12.(a) I attended high schools, private schools, colleges, universities, as follows:

Name of School, College, University	Location	No. of Years	Year of Graduation	Degree
Washington High School,	Los Angeles,	four	1931	
University of Southern, California,	L.A.,	five	1936,	B. of A.

(b) I have held the following-named scholarships or other honor awards, and have traveled in the following-named countries: None

PROFESSIONAL TRAINING

13. I list below, in chronological order, the periods of my training as draftsman, the names and addresses of my principal employers, and my classification as draftsman while employed by each:

Y. Cannon, Pasadena, draftsman	From 1936	To 1937
H.J. Mann, Los Angeles, draftsman	1938	1939
Jack McDonald, Los Angeles,	1945	

Is Architecture your principal vocation? Yes

If you are practicing any other vocations, please indicate the nature of the work. None

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PROFESSIONAL PRACTICE

14. I list below, in chronological order, the periods during which and the states in which I have practiced architecture as an individual or as a member of a firm or corporation or as a public official or have taught architecture or the arts and sciences allied therewith. (State names of firms or corporations or public office and of schools or colleges).

California From 1947 To present

BUSINESS AFFILIATIONS

15. I list below other business in which I participate or own an interest, and the extent of such participation or interest.

PRESENT OR PREVIOUS MEMBERSHIPS IN ARCHITECTURAL ORGANIZATIONS

- 16. Member of Institute from to
17. Junior of Institute from to
18. Associate of Chapter from to
19. Junior Associate of Chapter from to
20. Student Associate of Chapter from to
21. Member of State Organization in from to

ENDORSEMENT BY PROPOSERS

(The two proposers must be corporate members of The Institute in good standing.)

I, the undersigned, do hereby certify that I have read the statements made hereinabove by the applicant and believe them to be correct. I vouch for his honorable standing in this community and in his profession, and I believe he is fully qualified for membership and I propose him therefor.

I have known the applicant for 16 years. I have known the applicant for 16 years.

Signed [Signature] Proposer

154 E. Pine, Altadena Address

Signed [Signature] Proposer

169 S. Los Robles Ave., Pasadena Address

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THE AMERICAN  
INSTITUTE OF ARCHITECTS

Nº AP  
7681

1950 JUL 21 PM 1:56

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

Office of The Secretary

RECORD OF REGISTRATION

OF

Herbert E. Riley, Whittier, Calif.

(Name of Applicant)

SECRETARY,

BOARD OF ARCHITECTURAL EXAMINERS,  
Los Angeles, Calif.

Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date July 13 1950

Car W. D. [Signature]  
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption? No
3. What was the scope of the examination? Written and Oral Examination
4. What was the period of the examination? 4 days. Written examination 36 hours; Oral examination 1 hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?  
----- If so, give Certificate No. -----
6. Date of first registration Oct. 1 1947. Registration No. C-920. Is it current? Yes

Janette Dolsberry  
(Signature of Secretary of Board)

Date July 18, 1950

Executive Secretary  
Calif. State Bd. of Architectural Examiners  
(Name of Board)

September 20, 1950

Dear Sir:

I am pleased to inform you that your application for membership in The Institute was acted on favorably by The Board of Directors and that you were admitted to corporate membership in The Institute and assigned as indicated below.

You will be a member of the listed organizations, unless you later transfer therefrom, until your membership in The Institute terminates.

Your certificate of membership, duly executed by the Officers of The Institute, will be sent in due course.

The Board of Directors welcomes you to membership in The Institute, and my office is at your service to the extent of its powers.

The policies of The Institute are developed largely from activities within the chapters and State organizations. By taking an active part in their affairs, you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

I bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Herbert E. Riley, A.I.A.  
11544 E. Whittier Blvd.  
Whittier, California

ASSIGNMENTS:

Chapter: Pasadena Chapter  
State Organization: California Council  
of Architects

CWD/fng  
Enclosures

Effective Date: September 20, 1950



AMERICAN INSTITUTE OF ARCHITECTS  
PASADENA CHAPTER

POST OFFICE BOX 68E • PASADENA 8 • CALIFORNIA

September 24, 1956

American Institute of Architects  
1741 New York Ave., N.W.  
Washington, D.C.


Dear Sir:

Attached is a letter from Mr. Herbert E. Riley, a member in good standing of our chapter, requesting transfer of chapter assignment to Orange County Chapter, California.

This letter I believe should have been directed to the Institute for processing.

May I add, that while we regret losing Mr. Riley as a corporate member of the Pasadena Chapter, I can well understand his desire to be active in a chapter located to best serve his professional activities.

Sincerely,

  
William Henry Taylor,  
President

cc: Herbert E. Riley  
Helen Cady

WHT:b

enc. 1

HERBERT E. RILEY

member of american institute of architects

2610 avon street

newport beach, california

liberty 8-6582

architect

September 18, 1956

American Institute of Architects  
46 N. Los Robles Ave.,  
Pasadena, California

Gentlemen:

Four years ago I moved my home to Newport Beach and six months ago my office, both from Whittier, California.

With the above in view, I am desirous of transferring my membership to the Orange County Chapter. Gates Burrows, of the local Chapter, suggested that the necessary procedure should begin from your office.

Very truly yours,

  
HERBERT E. RILEY

HER/br

*All paid up for '56*



*Member of  
Riley, Herbert E.*



FILE COPY - PLEASE RETURN

THE AMERICAN INSTITUTE OF ARCHITECTS  
1735 NEW YORK AVENUE, N. W.  
WASHINGTON 6, D. C.

November 9, 1956

NOTICE OF TRANSFER OF MEMBERSHIP

Effective Date - November 1, 1956

TO: *Transferred Member:*

Mr. Herbert E. Riley, A.I.A.  
2610 Avon Street  
Newport Beach, California

*Secretary of Chapter  
To Which Member is  
Transferred*

Mr. Willard T. Jordan, Secretary  
Orange County Chapter, A.I.A.  
1606 Bush Street  
Santa Ana, California

*Secretary of Chapter  
From Which Member  
Is Transferred*

Mr. H. Douglas Byles, Secretary  
Pasadena Chapter, A.I.A.  
Box 68 E  
Pasadena 8, California

In accordance with Chapter II, Article 1, Section 7 of the By-laws of The Institute this will advise that the above-named corporate member has been transferred as indicated.

Sincerely yours,

*Edward Swinson*  
SECRETARY

Copy to the Secretary,  
California Council of Architects, A.I.A.

*" " Mr Eger*

20151108

**RILEY BISSELL ASSOCIATES ARCHITECTS**  
359 SAN MIGUEL DRIVE, NEWPORT BEACH, CALIF 92660 (714) 644-5670 **AIA**

payment for  
1972 reg. dues  
detached &  
processed

Age 51

150  
Orange  
City

EFFECTIVE JAN 1, 1972, I HAVE  
RETIRED AS AN ACTIVE PRINCIPAL  
IN THE ABOVE FIRM (A CORPORATION).  
I AM MAINTAINING MY OFFICE AT  
RILEY BISSELL ASSOC, AS I HAVE  
INCOME PROP (MY OWN) THAT I  
MANAGE.

I SUPPOSE MY STATUS WILL  
STILL BE A CORPORATE MEMBER,  
WHICH I BECAME IN SEPT. 1950.

JAN 19 1972

Herbert E. Riley

# HERBERT E RILEY AIA ARCHITECT

211 VIA LIDO NORD NEWPORT BEACH, CALIF. 92660 (714) 673-2854

AMER INST OF ARCHIT'S  
1735 NEW YORK AVE, N.W.  
WASHINGTON, D.C. 20006

11-21-75

RE: MEMBER # 650230

ON JAN 1, 1972, I RETIRED FROM MY ARCHITECTURAL PRACTICE. ON JAN 1, 1976 I WILL BEGIN RECEIVING SOCIAL SECURITY BENEFITS. I HAVE BEEN A MEMBER, CONTINUOUSLY, FOR ABOUT 30 YRS. IS THERE A RETIRED CLASSIFICATION AT A REDUCED DUES? IF SO, WHAT ARE THE LIMITATIONS OR PRIVILEGES?

Herbert E. Riley

NOV 26 1975

'50  
Orange  
City

December 1, 1975

Mr. Herbert E. Riley, AIA  
211 Via Lido Nord  
Newport Beach, CA 92660

Dear Mr. Riley:

Your letter of November 21 indicates you may be eligible to be elected a Member Emeritus. Such status would enable you to remain in the AIA and your chapter with full rights and privileges, while being relieved of further dues payments.

If you would please fill in the enclosed application form and return it to this office, we shall be glad to see that the matter receives the Secretary's prompt attention.

*reed*

Sincerely yours,

Maureen Marx, Director  
Membership Procedures

MM:hrs  
Enclosures

cc: Exec. Secretary, Orange County Chapter, AIA

Blind note to chapter: Please advise us of Mr. Riley's standing and whether you approve of him being elected a Member Emeritus.

MM



# THE AMERICAN INSTITUTE OF ARCHITECTS

## Application for Membership Emeritus

TO BOARD OF DIRECTORS,  
THE AMERICAN INSTITUTE OF ARCHITECTS

I wish to apply for Membership Emeritus in the Institute for the following reasons:

*Check the appropriate reason*

- I am more than 70 years of age.
- I am 60 years of age, retired, and not engaged in architecture.
- I am unable to engage in architecture.

I have been in good standing in the Institute and the PASADENA & ORANGE CO Chapter  
for 15 successive years or more immediately preceding the date of this application.

*MEMBERSHIP  
DATES FROM ABOUT  
1948 (Pasadena Chapter)  
LATER TRANSFERRED  
TO OR CO.*

Date 12-8 1975

*Herbert E. Riley*  
(Applicant's Full Signature In Ink)

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, the Board of Directors may lessen the period of good standing but not the requirements as checked above.

DEC. 15 1975

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**ORANGE COUNTY CHAPTER  
THE AMERICAN INSTITUTE OF ARCHITECTS**

4000 WESTERLY PL., SUITE 145, NEWPORT BEACH, CALIF. 92660 • (714) 833-0973

February 4, 1976

Mrs. Maureen Marx, Director  
Membership Procedures  
The American Institute of Architects  
1735 New York Avenue, N. W.  
Washington, D. C. 20006

Dear Mrs. Marx:

Re: Herbert E. Riley, AIA  
211 Via Lido Nord  
Newport Beach, Ca. 92660

Please be advised Mr. Riley is in good standing with Orange County Chapter and his election to membership emeritus is approved.

Yours very truly,

*Alice Farano*  
Alice Farano  
Executive Secretary

FEB 9 1976

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## THE AMERICAN INSTITUTE OF ARCHITECTS

February 17, 1976

Mr. Herbert E. Riley, AIA, Member Emeritus  
211 Via Lido Nord  
Newport Beach, CA 92660

Dear Mr. Riley:

On behalf of the Board of Directors, I have the pleasure of informing you that you have been elected a Member Emeritus of the Institute.

The Board joins with me in expressing my great appreciation for your many years of support of the work and projects undertaken by the Institute towards creating better architecture and a better environment.

I hope your interest in the Institute and your Chapter will continue, even though you now are relieved of all dues payments.

With best wishes,

Sincerely yours,

Hilliard T. Smith, Jr., FAIA  
Secretary

cc: Orange County Chapter, AIA  
California Council, AIA