

119- Phelps, Charles L.
Detroit

Wm. H. ...

25-4/2/22
25-4/22/22
yes
not req.
On Priv. Com. of

Application for Membership

March 3., 19 30.

To the Secretary of The American Institute of Architects.

I hereby apply for Membership in The American Institute of Architects, and certify that the following statements are correct:

Name Charles L. Phelps

Address 502-4 Detroit Savings Bank Building, Detroit, Michigan

Place and date of birth York Township, Washtenaw County, May 17, 1884.

Graduate in architecture.....

[Give name of institution and year. Diploma or Certificate of graduation (or photostatic copy) must accompany this application.]

Holder of Scholarship in architecture.....

[If required in your case, attach evidence (or photostatic copy).]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first

class of the Ecolé des Beaux Arts.....

[If required in your case, state which, and attach evidence of Certificate (or photostatic copy).]

If your State has a Registration or License Law and you are not registered, state reasons.....

Registered.

If practicing architect, firm name Charles L. Phelps, Architect.

Have been in practice 6 years. If draughtsman, employed by.....

Collegiate and office training Started with L.W. Thomas & Co., Canton, Ohio in 1902, 2 years
Balance of time with John Scott & Co., and Albert Kahn, Detroit

I have carefully examined the Constitution and By-Laws of the Institute and the circular of advice relative to "Principles of Professional Practice," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in The American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of The American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

(1) Charles L. Phelps
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date..... (2)
[Insert date of election to chapter.] [Signature of the Secretary of the chapter.]

If the applicant is not an Associate, the following acknowledgment must be signed:

Without endorsement I hereby take note on behalf of my chapter that this applicant is applying for Institute membership (3).....
Henry L. Stanton
[Signature of President or Secretary of Chapter to which the applicant will be assigned if elected.]

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement by the applicant and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

Registration or License Number.
(Essential if Registered)

It is not mandatory that applicants from Registration or License law states be registered or licensed. But the current number of Registration or License must appear here if the applicant is registered or licensed.

(7) 1747
NUMBER

(4) Chas. Palmer
(5) J. Philip McDaniel
(6) Arthur K. Rytle

[The signatures of three Institute members are here required even if the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the applicant proposed, and in which there were no negative votes. No other form of unanimous endorsement will be accepted.]

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

May 20, 1930

Dear Mr. Phelps:

Acting for the Secretary, I am pleased to advise you of your election to membership in The American Institute of Architects, effective May 20, 1930.

You have been assigned to the Detroit Chapter as an Institute Member in good standing therein, and the Secretary of the Chapter has been so advised.

A Membership Card is enclosed herewith.

An engrossed Certificate of Membership in The American Institute of Architects is also sent to you, herewith.

May I take this opportunity to say that the office of the Secretary at The Octagon is for the service of every Institute Member? Should the occasion arise we shall be glad to give you our best cooperation.

Cordially yours,

Executive Secretary.

Mr. Charles L. Phelps,
502-4 Detroit Savings Bank Building,
Detroit, Michigan.

R/fhg
Encs.

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. Phelps:

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary.

K:G
Enclosure

✓
✓ Mr. Charles L. Phelps
502-4 Detroit Savings Bank Building
Detroit, Mich.

COPY TO

FILES PRESIDENT SECRETARY TREASURER



Dated February 25 1943.
Received March 3 1943.
Granted April 10 19 43

MEMBERSHIP NO 1684

*In due order
March 27, 1943
H. J. Garrison*

THE AMERICAN INSTITUTE OF ARCHITECTS
/RE-ADMISSION TO
APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant *Charles L. Phelps* Chapter *DETROIT*
- B Address of applicant *1119 Earl Boulevard - Ferndale, Michigan*
- C Applicant proposed by *---* and *---*
- D Board remitted *31+35* dues at *March, 1942* meeting (\$42.50)
- E Application received with check for \$ *25.00* on *March 3 19 43*
(Returned check for endorsement by chapter 3/18 .. Rec'd *March 22 1943*)
- F Application returned for correction *19 .*
- F Application in due order on *March 22 19 43.*
Record of registration, Form S39, Sent *Mich., -Mar. 10... 1943 .* Received. *March 17 19 43*
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on *19 . . .* on *19 .*
 - (b) Form S12, 30 day extension ending on *19 . . .* on *19 .*
- H Acknowledgments to applicant, *Director* proposers, and chapter on *re-* *March 27 19 43.*
Advice that
- I Certificate of election from chapter executive committee recommending *S/* admission *re-*
~~non-admission~~ received on *March 22 19 43.*
- J No report from chapter executive committee on *19 .*
- K Application sent to The Board of Examiners on *April 6 19 43.*
- L The Board of Examiners reported on application on *re-* *April 6 19 43.*
- M Applicant was admitted on *April 10 19 43.*
- N Notice ~~and verification~~ to applicant and notice of assignment to chapter and letter to proposers on *April 10 19 43.*
- O Notice of denial of application to chapter and applicant and \$ *19 .*
returned to applicant on *19 .*

/RE-
CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day ^{re-}duly elected
- Charles L. Phelps -
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the *DETROIT* Chapter.

Date April 10 1943 *Chas. J. Stryker*
Secretary

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ROYAL OAK 8318

THE AMERICAN
INSTITUTE OF ARCHITECTS

1
1684

CHARLES L. PHELPS
ARCHITECT
1119 EARL BLVD. FERNDALE, MICH.

1943 MAR -3 AM 9:41
WASHINGTON, D. C.

February
Twenty-five,
1943

Detroit Chapter,
The American Institute
of Architects,
120 Madison Avenue
Detroit, Michigan

Attention Talmage C. Hughes,
Executive Secretary.

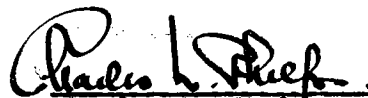
Gentlemen:

Subject to the approval and acceptance of the American Institute of Architects, and the Detroit Chapter, it is my desire to be reinstated as a member with the understanding that my past indebtedness for dues will be waived.

Enclosed is my check for Twenty-five Dollars (\$25.00) to cover the reinstatement fee and dues for the year 1943.

Trusting your acceptance, I remain

Yours very truly,



Charles L. Phelps
1119 Earl Blvd.
Ferndale, Michigan

CLP:EW
Enc.

OFFICERS

WILLIAM EDWARD KAPP
PRESIDENT
RICHARD H. MARR
VICE-PRESIDENT
JOSEPH W. LEINWEBER
SECRETARY
RALPH R. CALDER
TREASURER
TALMAGE C. HUGHES
EXECUTIVE SECRETARY



DIRECTORS

THE AMERICAN INSTITUTE OF ARCHITECTS
ROBERT B. FRANTZ
KENNETH C. BLACK
E. S. LORCH, F. A. I. A.
FREDERIC A. FAIRBROTHER

1943 MAR -3 AM 9:41

DETROIT CHAPTER WASHINGTON, D. C.
THE AMERICAN INSTITUTE OF ARCHITECTS
TALMAGE C. HUGHES, EXECUTIVE SECRETARY
120 MADISON AVENUE
DETROIT, MICHIGAN

Feb. 27, 1943

The A. I. A.

This is to certify that the Board of the Detroit Chapter has voted to invite Mr. Charles L. Phelps to become re-instated in the Institute and our Chapter.

Yours very truly,

Talmage C. Hughes
Talmage C. Hughes, Exec. Sec.

OFFICERS

WILLIAM EDWARD KAPP
PRESIDENT
RICHARD H. MARR
VICE-PRESIDENT
JOSEPH W. LEINWEBER
SECRETARY
RALPH R. CALDER
TREASURER
TALMAGE C. HUGHES
EXECUTIVE SECRETARY



THE AMERICAN
INSTITUTE OF ARCHITECTS

1943 MAR 22 AM 10:03

DIRECTORS

ROBERT B. FRANTZ
KENNETH C. BLACK
EMIL LORCH, F.A.I.A.
FREDERIC A. FAIRBROTHER

DETROIT CHAPTER WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS

TALMAGE C. HUGHES, EXECUTIVE SECRETARY

120 MADISON AVENUE
DETROIT, MICHIGAN

March 20, 1943

The American Institute of Architects,
Washington, D. C.

Gentlemen

This is to certify that the Executive Committee of the Detroit Chapter of The American Institute of Architects has voted to remit any past due indebtedness of Mr. Charles L. Phelps to the Detroit Chapter and to request that the Institute remit any past due indebtedness to the Institute which may have been incurred by Mr. Phelps, provided that Mr. Phelps does make application for reinstatement and such application is approved by the Institute Board.

Yours very truly,


Talmage C. Hughes,
Executive Secretary

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2502 3/22/43
D



THE AMERICAN
INSTITUTE OF ARCHITECTS
1943 MAR 17 AM 9:21
WASHINGTON, D. C.

AP No
1684

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION
OF
Charles L. Phelps - Ferndale, Michigan
(Name of Applicant)

SECRETARY, Michigan
BOARD OF ARCHITECTURAL EXAMINERS,
Detroit, Michigan
Address

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date Mar. 10 19 43

Chas. J. Ingraham
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? senior or by exemption? s
3. What was the scope of the examination?
4. What was the period of the examination? days. Written examination hours; Oral examination hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards? If so, give Certificate No.
6. Date of last registration April 21 19 27. Registration No. 1747. Is it current? Yes

Watts Shelby
(Signature of Secretary of Board)

Date March 15 19 43

Michigan State Board of Registration
of Architects
(Name of Board)

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 30, 1943

Dear Mr. Phelps:

At the March, 1942 meeting of The Board of Directors of The Institute it was voted to remit your indebtedness for Institute dues for 1931 to 1935 in the amount of \$42.50, provided that the Chapter remitted any indebtedness for chapter dues and that your application for readmission to corporate membership was received.

The conditions provided by The Board have been met by advice from the Detroit Chapter of the remission of chapter dues and by the receipt of your request for readmission, with payment of the admission fee and one year's Institute dues in advance.

Accordingly, we are glad to be able to notify you that the remission of your past indebtedness is effective and your application is being put forward by submission to The Board of Examiners at its meeting on April 6.

Advice of the action taken will be sent to you shortly thereafter.

By direction of The Secretary.

Sincerely yours,

Mr. Charles L. Phelps, Architect
1119 Earl Boulevard
Ferndale, Michigan

Executive Secretary

Mr. Charles L. Phelps, Architect
1119 Earl Boulevard
Ferndale, Michigan

K/fs

Copies to: Director Cellarius, Gr. Lakes Dist.
Mr. Hughes, Exec. Secy, Detroit Chapter

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS

THE OCTAGON, WASHINGTON, D. C.

2-3
COPY

April 10, 1943

Dear Mr. Phelps:

The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were readmitted to corporate membership in The Institute and assigned to membership in the Detroit Chapter, effective April 10, 1943. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and the activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your Chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Chas. J. Ingham
Secretary

Mr. Charles L. Phelps, A.I.A.
1119 Earl Blvd.
Ferndale, Michigan

CTL:AP

Copy to Director Charles F. Cellarius



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF SUSPENSION OF MEMBERSHIP

March 1, 1951

To: Mr. Charles L. Phelps
1119 Earl Blvd.
Ferndale 20, Michigan

It is with much regret that we send to you, and to your chapter secretary, this notice of the suspension of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This suspension is effective as of December 31, 1950. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

The purpose of The Institute in permitting a membership to be suspended at the end of the year for default of dues rather than terminated forthwith is to enable the member in default to *restore his membership within the period of suspension, without applying therefor and without paying a readmission fee.* The period of grace terminates on December 31 of the year next following the date of suspension: in your case, on December 31 of the current year.

At any time during the period of suspension you may restore your membership to good standing by paying to The Institute your defaulted dues.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute before December 31, 1951.

The Institute values and needs your active support. The other Officers join with me in the hope that your membership may soon be restored to good standing.

Sincerely yours,

Clair W. Ditchy
Secretary

Copy of this notice as "Notice" to the following:

- ~~Mr. Talmage C. Hughes, Executive~~....., Secretary
- ~~Detroit~~.....Chapter, A.I.A.
- ~~Mr. Leo M. Bauer~~....., Secretary
- ~~Michigan Soc. of Archts.~~ State Organization Member

This copy of notice to the corporate member named herein is official notice of the suspension of his membership in The Institute and in the chapter to which he is assigned. Please note on your records accordingly.

Until you receive notification of the restoration of membership or of its termination, the member named should be carried on your rolls as a *suspended* Institute member. You will be advised if and when his membership is restored to good standing.

CLAIR W. DITCHY, Secretary

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THE AMERICAN INSTITUTE OF ARCHITECTS
1741 NEW YORK AVENUE, N. W., WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF IMPENDING TERMINATION OF MEMBERSHIP

To **Mr. Charles L. Phelps**
1110 Earl Blvd.
Ferndale 20, Michigan

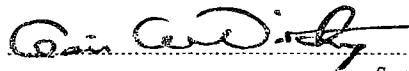
As of January 1 of this year, it was necessary for The Secretary to inform you that, because of your default of dues at the close of the previous year, your membership in The Institute had been suspended.

At that time you were advised that you could restore your membership within the ensuing twelve months period by paying your indebtedness, and that if you failed to so restore your membership it would automatically terminate at the close of the year.

The Secretary hereby notifies you that to date you have not restored your membership, being still indebted to The Institute in the amount stated below, and that, if you do not pay at least the dues for 1950 on or before December 31 of this year (1951), your memberships in The Institute and in its chapters of which you are a member will terminate on that date.

The Board sincerely hopes you will not allow this to happen.

December 1¹⁵, 1951.


Secretary.

Indebtedness: **\$60.00**

Copy mailed to secretaries
of following named chapters:

Detroit Chapter, A.I.A.



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON 6, D. C.
Office of The Secretary

NOTICE OF TERMINATION OF MEMBERSHIP

March 1, 1952

To: Mr. Charles L. Phelps
1119 Earl Blvd.
Ferndale 20, Michigan

It is with much regret that we send to you, and to those indicated below, this notice of termination of your corporate membership in The Institute, and in its component organizations to which you are assigned—because of non-payment of Institute dues.

This termination is effective as of December 31, 1951. The sending of this notice has been delayed with the earnest wish that you might take some action in the matter.

We sincerely hope that circumstances will make it convenient for you to meet your present obligation to The Institute and to apply for readmission.

The Institute values and needs your active support. The other Officers join with me in the hope that the loss of your membership is only temporary.

Sincerely yours,

Secretary.

Copy of this notice as "Notice" to the following:

- Mr. Palmage C. Hughes, Executive....., Secretary
- Detroit..... Chapter, A.I.A.
- Mr. Peter Vander Loan....., Secretary
- Michigan Soc. of Archts., State Organization Member

This copy of notice to the former member named herein is your official notice of the termination of his membership in The Institute and in the chapter to which he was assigned. Please change your records accordingly.

CLAIR W. DITCHY, Secretary

cc: Mr. Paul B. Brown, Treasurer, Detroit Chapter
Mr. Raymond C. Perkins, Secretary, Detroit Chapter