

Norton, Jr., Charles
Grand Rapids

No resp req.

Application for Membership

Feb. 8, 1924

To the Secretary of the American Institute of Architects,
The Octagon House, Washington, D. C.

SIR:

I hereby apply for Membership in the American Institute of Architects.

I hereby certify that the following statements are correct:

Name Chas Norton Jr

Address 559 Lafayette Ave S. E. Grand Rapids Mich.
[Number and Street.] [City.] [State.]

Place and date of birth Feb. 5 1894

Graduate in architecture University of Michigan 1919
[If required in your case, give name of institutions and year.—Attach evidence of Diploma or Certificate of graduation]

Holder of Scholarship in architecture.....
[If required in your case, attach evidence.]

Passed the qualifying examinations of the Royal Institute of British Architects, or the examinations for the first class of the Ecole des Beaux Arts.....
[If required in your case, state which, and attach evidence of Certificate.]

If an Associate of a Chapter of the Institute, give name of chapter.....

If practicing architect, firm name.....

Have been in practice..... years

If draughtsman, employed by Robinson & Campau 5 years.
[State number of years.]

Collegiate and office training.....

I have carefully examined the Constitution and By-Laws of the Institute and the "Circular of Advice Relative to Principles of Professional Practice and Canons of Ethics," and I agree, if elected, honorably to maintain them.

I further agree, if elected to membership in the American Institute of Architects, that if at any time my membership shall cease, either by my own resignation or by any action taken by the Institute, I will then, by that fact, relinquish all rights of any character that I may have acquired by reason of such membership in the property, real or personal, of the American Institute of Architects, and of the Chapter of the Institute of which I am then a member.

Chas Norton Jr
[Signature of Applicant.]

I hereby certify that the signer of this application was duly elected an Associate of the.....
[For use when the applicant is an Associate.]

Chapter, A. I. A., on the following date.....
[Insert date of election to chapter.]

Secretary.

Chapter, A. I. A.

We, the undersigned members of the American Institute of Architects, have carefully examined the foregoing statement and believe it to be correct. We know the applicant personally, and consider that his work and practice warrant his admission to Membership.

2/14/24 2/13/24

not req.

- (1) [Signature]
- (2) [Signature]
- (3) [Signature]

[The signatures of three Institute members are here required unless the applicant has the unanimous endorsement of his Chapter, in which case certification to that effect should be made above by the Secretary. Unanimous endorsement is that endorsement in which each Institute member of the Chapter had an opportunity to express himself by letter ballot either for or against the member proposed. No other form of unanimous endorsement will be accepted.]

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 17, 1924.

My dear Mr. Norton:-

Acting for the Secretary, I am pleased to advise you of your election to membership in the American Institute of Architects, effective on March 17, 1924.

You have been assigned to the Grand Rapids Chapter as an Institute member in good standing therein, and the Secretary of the Chapter has been so advised.

Enclosed herewith is statement covering dues for three quarters of the current year.

May I take this opportunity to say that the Office of the Secretary at the Octagon is for the service of every Institute member. Should the occasion arise, we shall be glad to give you our best cooperation.

Very truly yours,

Executive Secretary.

Mr. Charles Norton, Jr.,
559 Lafayette Ave., S. E.,
Grand Rapids, Mich.

K:B
Encl.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 20, 1936.

Dear Mr. Norton:

We write with regret to advise you of the termination of your membership in the Institute and the Chapter to which you are assigned, effective December 31, 1935.

As stated in the Notice of December 6th, the Board of Directors extended the time limit for payment of dues in default to January 31. It directed that 1936 dues be not charged against the accounts of those memberships so terminated.

The Officers and Board sincerely hope that as soon as improved conditions enable you to renew your support of the Institute and the Chapter you will apply for reinstatement in the manner indicated on the enclosed excerpt.

By direction of the Secretary.

Sincerely yours,

Executive Secretary,

K:G
Enclosure

Mr. Charles Norton, Jr.
559 Lafayette Ave., S. E.
Grand Rapids, Mich.

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HARRY L. MEAD, PRESIDENT
WARREN L. RINDGE, VICE-PRESIDENT
JOHN P. BAKER, SECRETARY-TREASURER



GRAND RAPIDS CHAPTER
THE AMERICAN INSTITUTE OF ARCHITECTS
GRAND RAPIDS, MICHIGAN



*Memo
2/15/37*

Charles Norton, Jr. was dropped 702 Building and Loan Building
for non-payment dues 12-31-35.

He owed dues for 1931-3 \$25,
1934 \$15 and 1935 \$15.- total \$55.

February 12, 1937

LM

Mr. E. C. Kemper,
American Institute of Architects,
Washington, D. C.

Dear Sir:

One of our former members, Mr. Charles Norton, present address, 901 Michigan Trust Building, Grand Rapids, Michigan has indicated some interest in becoming reinstated to membership.

Will you inform me and him also of his status and of the necessary procedure and requirements for him to be reinstated?

Very truly yours,

Secretary.

JPB/at

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

2-3
COPY
Norton

~~See file~~

February 19, 1937

Dear Mr. Norton:

At the request of the Secretary of the Grand Rapids Chapter, we are glad to send you herewith the necessary information as to the requirements for applying for re-election to membership in the Institute.

A copy of our letter as addressed to the Secretary is enclosed, which you will find to be self-explanatory.

We hope to receive your application as indicated and assure you of our best co-operation here.

Sincerely yours,

K:L
Enclosure

Executive Secretary

Mr. Charles Norton, Jr.,
901 Michigan Trust Building,
Grand Rapids, Michigan.

admitted
-12-44

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

February 19, 1937

Dear Mr. Baker:

Responding to your letter of February 12th, we find from our records that the membership of Mr. Charles Norton, Jr. of the Grand Rapids Chapter, was discontinued on December 31, 1935. At that time he was indebted to the Institute for dues as follows:

1931 - 1933	\$25.00
1934	15.00
1935	<u>15.00</u>
	\$55.00

In making application for reinstatement, Mr. Norton should address a letter to the Secretary of the Institute, requesting that he be reinstated and setting forth the present status of his architectural practice or work. Such application should be accompanied by a check for past indebtedness as indicated above and in addition thereto, \$25.00 for the initiation fee (\$5.00) and for one years dues in advance (\$20.00).

Upon receipt of such letter at the Octagon, further procedure will be initiated with the Chapter and with the applicant himself.

A copy of this letter is being sent to Mr. Norton for his information.

Sincerely yours,

K:L

Executive Secretary

Mr. John P. Baker, Secretary,
Grand Rapids Chapter, A.I.A.,
Grand Rapids, Michigan.



THE AMERICAN
INSTITUTE OF ARCHITECTS

1942 MAR -9 AM 9:33

WASHINGTON, D. C.

THE AMERICAN INSTITUTE OF ARCHITECTS
WASHINGTON, D. C.

C. JULIAN OBERWARTH, DIRECTOR, GREAT LAKES DISTRICT
301 SECOND STREET, FRANKFORT, KENTUCKY

March 6, 1942.

Edward C. Kemper, Executive Secretary
The American Institute of Architects.

The Octagon,
Washington, D. C.

Dear Mr. Kemper:

The Grand Rapids Chapter has passed a resolution requesting that all past indebtedness be cancelled and that readmission fee be waived in order Mr. Charles M. Norton, former member of that Chapter may be returned to corporate membership in good standing.

It will be appreciated if you will place Mr. Norton's name on the agenda along with the others for which this action has been requested in order that it may receive consideration at the meeting of the Board this month.

In the meantime I am trying to have Mr. Norton submit his request for reinstatement immediately.

Sincerely,

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

March 9

March 9, 1942

Dear Mr. Oberwarth:

This will acknowledge your letter of March 6 transmitting the information that the Grand Rapids Chapter had passed a resolution requesting that all past indebtedness to The Institute of Mr. Charles M. Norton, former member of the Grand Rapids Chapter, be remitted and that he be reinstated.

The matter will be put on the agenda of The Board for action.

We note that Mr. Norton will shortly write to The Secretary requesting a reinstatement.

Sincerely yours,

Executive Secretary

Mr. C. Julian Oberwarth, Director
Great Lakes District, A.I.A.
302 Second Street
Frankfort, Kentucky

PHW:ER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Suspense

April 6, 1942

Dear Mr. Flanagan:

A letter of March 6 from Director Oberwarth, advising that the Grand Rapids Chapter has passed a resolution requesting that all past indebtedness be cancelled and that readmission fee be waived in order that Mr. Charles M. Norton, former corporate member, might be readmitted to membership, was submitted to The Board of Directors at its meeting on March 19-22, inclusive.

The Board agreed to remit the past Institute dues of Mr. Norton, in the amount of \$55.00; provided, that the Grand Rapids Chapter remits any indebtedness for chapter dues, and that Mr. Norton applies for readmission to membership.

However, The Board did not remit the readmission fee of \$5.00 which must accompany the application for readmission with \$20.00 for one year's Institute dues in advance. It was of the opinion that such remission would set a precedent which it deemed to be undesirable.

When the Grand Rapids Chapter has acted by remitting Mr. Norton's chapter dues, and application is filed by him for re-admission, the action of The Board in remitting past Institute dues will become effective. In the meantime, no advice of the action taken is being given to Mr. Norton.

It is hoped that, with this substantial encouragement, the Grand Rapids Chapter will be successful in securing application for readmission from Mr. Norton and that he will become affiliated with The Institute and the chapter in the near future.

By direction of The Secretary.

Sincerely yours,

Mr. Paul E. Flanagan, Secretary
Grand Rapids Chapter, A.I.A.
634 Lake Drive, S.E.
Grand Rapids, Michigan

Executive Secretary

K/g
Copy to Mr. Oberwarth

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2729

May 27, 1942

Dear Mr. Mead:

On April 6th we wrote to Mr. Flanagan, then secretary of your chapter, with regard to the action of The Board in March in remitting the indebtedness for past Institute dues owed by Mr. Charles M. Norton, in the amount of \$55.00; provided, that the chapter remits any chapter dues owing and that he applies for readmission.

We have not heard anything further in this case, and write to ask if the chapter has acted to remit his chapter dues.

If so, and you will let us know, we shall be glad to write to Mr. Norton, direct, advising him of the action of The Board of The Institute and suggesting that he send his application for readmission with check for \$25.00, to complete the matter.

Sincerely yours,

Executive Secretary

Mr. Harry L. Mead, Secretary
Grand Rapids Chapter, A.I.A.
341 Michigan Trust Building
Grand Rapids, Michigan

K/g

e. J. M. O'Connell

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2729

*Mr. Mead's letter
enclosed*

June 10, 1942

Dear Mr. Mead:

In response to your letter of June 8 to Mr. Charles T. Ingham, Secretary of The Institute:

According to Institute records as of May 23 (thirty days before the opening of the seventy-fourth annual meeting) there were nineteen members of The Institute assigned to the Grand Rapids Chapter in good standing with respect to Institute dues, thereby entitling the members of the Chapter to two member delegates.

We note that the Chapter at its meeting on June 5 voted to remit the past dues of Mr. Charles E. Norton. This action is in accordance with our letter of April 6 to Mr. Paul E. Flanagan, then Secretary of the Grand Rapids Chapter, in which we advised that The Board, at its meeting on March 19-22, 1942, agreed to remit the past Institute dues of Mr. Norton in the amount of \$55.00 provided the Chapter also remitted Chapter dues.

Nothing now stands in the way of Mr. Norton writing to The Secretary requesting reinstatement. His letter should be accompanied by his check in the amount of \$25.00 which represents the readmission fee and one year's dues in advance.

A copy of our letter to Mr. Norton advising him of the action is attached.

Sincerely yours,

Executive Secretary

Mr. Harry L. Mead, Secretary
Grand Rapids Chapter, A.I.A.
341 Michigan Trust Building
Grand Rapids, Michigan

PHW:ER
Enclosure

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2729

June 10, 1942

Dear Mr. Norton:

We are today in receipt of a letter from Mr. Harry L. Head, Secretary-Treasurer of the Grand Rapids Chapter, advising that the Chapter, at its meeting on June 5, voted to remit your past indebtedness to the Chapter, paving the way for your reinstatement in accordance with action taken by The Board of Directors at its meeting March 19-22, 1942 remitting your past indebtedness to The Institute.

If you will write a letter to The Secretary of The Institute requesting reinstatement and send with that letter your check in the amount of \$25.00 representing the readmission fee of \$5.00 and \$20.00 for one year's dues in advance, we will be in a position to put your application for reinstatement forward for prompt action.

We sincerely hope you will see your way clear to do this and you can count on us to do everything possible to expedite the procedure.

Sincerely yours,

Executive Secretary

Mr. Charles M. Norton, Jr.
901 Michigan Trust Building
Grand Rapids, Michigan

PHW:ER
cc to: Director Oberwarth
Mr. Head

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COPY TO

FILES PRESIDENT SECRETARY TREASURER

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

2729

October 11, 1943

Dear Mr. Mead:

We wrote you under date of June 10, 1942, reading in part as follows:

"We note that the Chapter at its meeting on June 5 voted to remit the past dues of Mr. Charles M. Norton. This action is in accordance with our letter of April 6 to Mr. Paul E. Flanagan, then Secretary of the Grand Rapids Chapter, in which we advised that The Board, at its meeting on March 19-22, 1942, agreed to remit the past Institute dues of Mr. Norton in the amount of \$55.00 provided the Chapter also remitted Chapter dues.

"Nothing now stands in the way of Mr. Norton writing to The Secretary requesting reinstatement. His letter should be accompanied by his check in the amount of \$25.00 which represents the readmission fee and one year's dues in advance."

We notified Mr. Norton also, but as of this date he has not requested readmission.

We should like to enlist your aid in bringing Mr. Norton back into The Institute as the support of all members of the profession is needed in these critical times.

Sincerely yours,

Executive Secretary

Mr. Harry L. Mead, Secretary
Grand Rapids Chapter, A.I.A.
341 Michigan Trust Building
Grand Rapids, Michigan

K:EA

THE AMERICAN
INSTITUTE OF ARCHITECTS
1944 AUG 23 11 AM August 1944.

WASHINGTON, D. C.

American Institute of Architects,
1741 New York Avenue,
Washington, D.C.

Gentlemen:

Enclosed find check for \$25.00 for which reinstatement in the American Institute of Architects is requested.

Sorry to have delayed this matter so long, but greatly appreciate your kind arrangement.

Yours truly,

Charles W. Norton
C.M. NORTON.

#545 Lafayette Ave. S.E.
Grand Rapids 3,
Michigan.

PAID
DATE 8/24/44

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

Appreciated

August 25, 1944

Dear Mr. Norton:

Your letter of August 21st requesting readmission to membership in The Institute and its Grand Rapids Chapter, with your check for \$25.00 attached, has been received. Your desire to again become a member of The Institute is appreciated by The Board.

By action of The Board of Directors of The Institute at its meeting on March 19-22, 1942, your past Institute dues in the amount of \$55.00 were remitted, provided that any indebtedness for your chapter dues were remitted also, and provided further that you applied for readmission to membership.

The Grand Rapids Chapter has remitted any chapter dues, and now that your application for readmission is received, the action of The Board in remitting your past A.I.A. dues has been made effective.

Accordingly, your application is in due order and The Secretary will do everything he can to expedite its progress.

You will be notified promptly of the action taken.

Sincerely yours,

Executive Secretary

Mr. Charles M. Norton
545 Lafayette Avenue, S.E.
Grand Rapids 2, Michigan

K/g
Copy to the Secretary
Grand Rapids Chapter, A.I.A.

Director, Great Lakes District

COPY TO

FILES PRESIDENT SECRETARY TREASURER

Dated August 21 19 44.
Received August 23 19 44.
Granted September 12 19 44.

MEMBERSHIP NO 2729



THE AMERICAN INSTITUTE OF ARCHITECTS
READMISSION TO
APPLICATION FOR MEMBERSHIP

RECORD OF THE SECRETARY OF THE INSTITUTE

- A Name of applicant... Charles M. Norton Chapter Grand Rapids
- B Address of applicant... 545 Lafayette Ave., S.E., Grand Rapids 3, Michigan
- C Applicant proposed by..... and.....
- D Application received with check for \$ 25.00 on..... August 23 1944
(Past dues remitted by Board-March 19-22, 1942)
- E Application returned for correction..... 19
- F Application in due order on..... August 23 1944
Record of registration, Form S39, Sent Aug. 25 (Mich.) 19 44 Received. August 30, 1944
- G Notices sent to chapter executive committee:
 - (a) Form S11, reasonable time ending on..... 19...., on 19
 - (b) Form S12, 30 day extension ending on..... 19...., on 19
- H Acknowledgments to applicant, proposers, and chapter on..... 19
- I Advice of Certified resolution of chapter executive committee recommending admission or that application be denied received on..... June 10, 1942
- J No report from chapter executive committee on..... 19
- K Application sent to The Board of Examiners on..... September 5 19 44
September 5 44
- L The Board of Examiners reported on application on..... 19
- M Applicant was admitted on..... September 12 19 44
- N Notice and certificate to applicant and notice of assignment to chapter and letter to proposers on..... September 12 19 44
- O Notice of denial of application to chapter and applicant and \$ returned to applicant on..... 19

CERTIFICATION OF ELECTION AND ASSIGNMENT

I, Secretary of The American Institute of Architects, hereby certify that, under authority vested in me by The Board of Directors, I have this day duly elected

Charles M. Norton
to membership in The Institute, and hereby declare him to be a corporate member of The Institute and assign him to membership in the Grand Rapids Chapter.

Date September 12 19 44

Alexander C. Robinson III
Secretary

In due order
August 23, 1944
J.H. Garrison



THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.
Office of The Secretary

RECORD OF REGISTRATION

OF

Charles Norton, Grand Rapids, Michigan
(Name of Applicant)

1944 AUG 30 AM 9:04
WASHINGTON, D.C.
THE AMERICAN
INSTITUTE OF ARCHITECTS

SECRETARY,
BOARD OF ARCHITECTURAL EXAMINERS,
Address Detroit, Michigan

Dear Sir:

The above named applicant for membership in The American Institute of Architects is an architect practicing in your state.

To qualify for such membership, an applicant, if resident in a state having registration or licensing laws for architects, must be registered or licensed by the state to practice architecture therein.

Will you please answer the following questions relating to the applicant's registration, to assist The Institute in determining his eligibility for membership? A duplicate of the form is enclosed for your files.

Date August 25 19 44 Alexander C. Robinson III.
Secretary

1. Is the applicant registered or licensed to practice architecture in your state? Yes
2. Was his registration or licensing by examination? Yes or by exemption?
3. What was the scope of the examination?
4. What was the period of the examination? 3 days. Written examination 28 1/2 hours; Oral examination.....hours.
5. When examined, did applicant have a certificate from the National Council of Architectural Registration Boards?
6. Date of last registration May 23, 19 22. Registration No. 1097. Is it current? Yes

Walter Shelley
(Signature of Secretary of Board)

Date Aug. 28 19 44 State Board of Registration for Architects
(Name of Board)

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THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

COPY

September 12, 1944

Dear Mr. Norton:

The Secretary is happy to inform you that your application for reinstatement to membership in The Institute was acted on favorably by The Board of Directors and that you were readmitted to corporate membership in The Institute and assigned to membership in the Grand Rapids Chapter, effective September 12, 1944. You will be a member of that Chapter, or of some other chapter if you later transfer thereto, until your membership in The Institute terminates.

The Board of Directors welcomes you again to membership in The Institute and The Secretary's office is at your service to the extent of its powers.

The policies and activities of The Institute are developed largely from problems arising within the chapters. By taking an active part in your chapter affairs you will contribute to the advancement of the objects of The Institute and will increase the benefits to be derived from Institute membership.

We bespeak your active cooperation.

Sincerely yours,

Secretary

Mr. Charles M. Norton
545 Lafayette Ave., S.E.
Grand Rapids, 3, Michigan

ACR:ds

cc to: Director, Great Lakes District

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C. M. Norton



Grand Valley Chapter A. I. A.

February 10, 1964

The American Institute of Architects
1735 New York Avenue
Washington, D. C.

Attn: Maureen Marx,
Membership Procedures

Gentlemen:

We have a request for Emeritus membership status for Mr. C. M. Norton, 545 Lafayette Avenue, S.E., Grand Rapids 3, Michigan. Would you please advise of his status with the Institute and forward appropriate forms.

He lists his age as 70 years.

Yours very truly,

H. Rodger Stoop
H. Rodger Stoop, Sec'y.
Grand Valley Chapter A.I.A.

HRS: mh
cc: B. De Vries

*elected: 9-12-44 (1924)
chapter: Grand Valley
age: 70
dus: 163 p.d.*

FEB 12 1964

President—BERNARD J. DE VRIES, 615 Hackley Union Bldg., Muskegon, Michigan
Vice-President—DAVID E. POST, 640 Eastern Avenue S.E., Grand Rapids, Michigan
Secretary—H. RODGER STROOP, 788 Columbia Avenue, Holland, Michigan
Treasurer—JOHN VANDERMEIDEN, JR., 1203 Beech Tree Street, Grand Haven, Michigan

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DUPLICATE

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

APPLICATION FOR MEMBERSHIP EMERITUS

TO BOARD OF DIRECTORS,
THE AMERICAN INSTITUTE OF ARCHITECTS:

Strike out the
inappropriate
reason, a, b,
or c, as the
case may be.

I wish to apply for Membership Emeritus in The Institute for the following reasons:

a. I am more than 70 years of age.

~~b. I am 65 years of age, retired, and not engaged in the practice of architecture.~~

~~c. I am unable to engage in the practice of architecture.~~

Write in
name of
chapter.

I have been in good standing in The Institute and the *Grand Valley* chapter
for 15 successive years or more immediately preceding the date of this application.

Respectfully,

Charles M. Norton
Signature

Date *Feb 17* 19*64*

The applicant may supplement the above reasons in writing below or on sheets which he shall attach to this application. Under exceptional conditions and circumstances, The Board of Directors may lessen the period of good standing but not the requirements of a, b, or c.

*I became a member of the Institute
in about the year 1923*

MFB 20 1964



m
Norton, C. H.

THE AMERICAN INSTITUTE OF ARCHITECTS
THE OCTAGON, WASHINGTON, D. C.

FILE COPY - PLEASE RETURN

NOTICE OF ELECTION — MEMBER EMERITUS

TO **Mr. C. M. Norton, AIA**
545 Lafayette Avenue, S. E.
Grand Rapids 3, Michigan

(Handwritten mark)

It is my privilege to advise you that The Board of Directors has conferred upon you the title

MEMBER EMERITUS

of The American Institute of Architects and of its component organizations of which you are a member, exempting you from the payment of annual dues to The Institute and such organizations, effective **January 1, 1964.**

Date **March 10** 1964.

Clinton Sawicki
.....
Secretary

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